

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 10<sup>th</sup> November 2015, 3:00 – 5:30pm

Videoconferencing venues are given at the end of the agenda for reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call first the Bridge Helpline on 01224 816666, Louise Benson on 01463 704790 or Pip on 07713 632326.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			Timings
<b>42/15</b>	<b>Welcomes and apologies</b> have been received from: Louise Wilson, Susan Webb, Sarah Taylor and Kerry Russell	MW	3:00
<b>43/15</b>	<b>Minute of the last meeting</b> 25 <sup>th</sup> August 2015 (paper attached) Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MW	
	<b>NoSPHN Vice Chair role</b> – <i>Members will be asked to consider whether a formal vice chair should be appointed to the network.</i>	MW	
<b>44/15</b>	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to note / comment on the updates.</i>		
	<b>a</b> Public Health Governance arrangements in Boards (verbal update)	CL	
	<b>b</b> Civil contingencies (verbal update)	CL	
	<b>c</b> Ferries Review Procurement – request for NoSPHN representation (verbal update)	PF	
	<b>d</b> NoSPHN and ScotPHO and ISD links (verbal update)	PF	
<b>45/15</b>	<b>Scottish Public Health Network (ScotPHN)</b> <b>45.1 Updates</b> <b>a</b> Workplan update (paper attached). <i>Members will be asked to comment on / note the update circulated.</i>	AC	3:10
<b>46/15</b>	<b>North of Scotland Planning Group / programmes</b> <b>46.2 46.1 Feedback from NoSPG meetings</b> (NoSPG papers are available at <a href="http://www.nospg.nhsscotland.com">http://www.nospg.nhsscotland.com</a> ). The next NoSPG meeting is 16 <sup>th</sup> Dec 2015. <i>Members will be asked to comment on/note the feedback in the following items and highlight any implications for NoSPHN:</i>		3:20
	<b>a</b> NoS IPG meeting 31st August 2015 – feedback (agenda attached)	JC	
	<b>46.3 Update on NoSPG workplan / programme developments:</b>		
	<b>i</b> NoSPG Clinical strategy event 30 <sup>th</sup> September 2015 (verbal report)		
	<b>ii</b> NoSPG Annual event – 25th November – (agenda attached for noting)		
	<b>iv</b> Paediatric Dentistry (verbal update)	JC	
	<b>v</b> Low volumes work – SLWG upper GI Cancer (testing of low volumes framework) (verbal update)	JC	
	<b>vi</b> Population of 1.3 Million developments / cancer intelligence developments – (verbal update)	PF	
		PF	
<b>47/15</b>	<b>National Review of Public Health</b> – verbal updates from DsPH/ Faculty Conference – <i>Members will be asked to feedback on, discuss and agree implications for NoSPHN / the NoSPHN workplan and agree next steps</i>	DsPH	3:40

48/15	<b>Public Health Faculty Conference - Peebles</b> (verbal feedback) – <i>colleagues participating will be asked to give feedback</i> i NoSPHN Stand (recruitment opportunities) ii Remote access (webcasting) iii Abstract presentation (Low volumes)	PF/All	4:10
49/15	<b>Public Health Network Workplan</b> <b>49.1 Update on NoSPHN programmes of work</b>		4:25
	<b>a Health Protection</b> - NoS Island Health Protection Resilience developments - update (verbal update) – <i>Maggie will update on developments</i>	MW	
	<b>b Health Intelligence</b> (verbal update)	PF	
	<b>c Health Improvement</b> i SHWL Hub developments (verbal update) - members will be asked to note the update ii Single issue session: Alcohol Brief Interventions – 8 <sup>th</sup> Dec 2015 4-5.30pm by vc (verbal update)	PF PF	
	<b>d Workforce planning</b> i Specialty recruitment information / opportunities – further developments (verbal update) ii UKPHR registration – update and support for NoS colleagues (verbal update). <i>The practitioner pilot is ongoing in NHS (as part of the West of Scotland Scheme). We understand that some colleagues are progressing with Specialist Registration (in Grand-parenting window). Members will be asked to update on Board positions (number of colleagues pursuing) and identify if there is a need for NoS based support.</i>	PF PF	
	<b>e Futures thinking / planning</b> i 3 Horizons developments – <i>Members will be asked to update on Board developments and discuss / agree any NoSPHN next steps/options</i> ii Integration updates - <i>Members will be asked to give verbal updates on local developments.</i>	All All	
	<b>49.2 Proposals for new work / other developments</b>		4:45
	<b>a</b> Meeting with MSP Maureen Watt 23rd November (draft agenda attached) – <i>Members are asked to agree key messages for the meeting.</i>	PF	
	<b>49.3 NoSPHN Workplan 2015/16 (and 2016/17)</b>		4:55
	<b>a Workplan update (2015/16)</b> (paper attached) – <i>Members are asked to comment on/note progress, discuss gaps and prioritise new / outstanding developments for 2016/17</i>	PF	
	<b>b NoSPHN budget 2015/16 and funding 2016/17–</b> <i>Members are asked to note the 2015/16 budget position and highlight any likely difficulties for funding 2016/17 (see also Item 49.3d)</i>	PF/MW	
	<b>c Workforce Development meeting 4<sup>th</sup> December 2015 (Inverness)</b> – draft agenda for discussion (paper attached). <i>Members will be asked to develop the agenda and advise on any further invitations to the session.</i>	MW PF	
	<b>d Specific updates from key groups / programmes</b> and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates.</i>		
50/15	<b>AOCB</b> (verbal reports) • National Specialist Services – usage • ADP issues • UHI updates • NHS research strategy	PF HvW HvW/MW HvW	5:20

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|--------------|---|-----|------|
| <b>51/15</b> | <b>Items to be brought forward to future meetings:</b> <i>Members are asked to highlight and agree items for the next meeting and items for future discussion</i> | All |      |
| <b>52/15</b> | <b>Date of next meeting:</b> Meeting dates for 2016 to be confirmed   | LB  | 5:30 |

**Videoconference / attendees:**

Aberdeen	Chris Littlejohn (NHSG), Jim Cannon (NoSPG)
Inverness	Hugo van Woerden, Pip Farman (NoSPHN)
Stornoway	Maggie Watts
ScotPHN	Ann Conacher