

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 13<sup>th</sup> February 2018, 2:30 – 5:00 pm

Attendees by venues given at the end of the agenda for reference

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, then Louise Benson on 01463 704790 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

		<b>Timings</b>
<b>01/18</b>	<b>Welcomes and apologies:</b> Susan Webb, Chris Littlejohn, Noelle O'Neill, Carol Stewart.	MW 2:30
<b>02/18</b>	<b>Minute of the last meeting</b> 5 <sup>th</sup> December 2018 (paper attached) Minute for approval (still in draft format, not for wider circulation please) <i>Members to be comment and state if there is any reason why the papers of the last meeting should not be made available by open access on the internet.</i>	MW
<b>03/18</b>	<b>Matters arising from the last meeting and not on the agenda</b> (verbal updates) <i>Members to be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> <li>VTP – meeting 11<sup>th</sup> Jan (update)</li> <li>Joint approaches to jobs / job adverts / posts</li> <li>RGU - student projects</li> </ul>	MW MW PF
<b>04/18</b>	<b>North of Scotland – Regional Delivery Plan.</b> <i>Members to be asked to update on and note developments</i>	2:45
	<b>a. NoS Regional Delivery Board developments - NoSPHN inputs and commission</b>	HvW/PF
	<b>b. Briefing the NoS Chief Execs meeting 6<sup>th</sup> March 2018</b>	PF
<b>05/18</b>	<b>NoSPHN Workplan 2017/18</b>	3:00
	<b>a. Workplan update 2017/18</b> (paper attached). <i>Members to be asked to comment on progress</i>	PF
	<b>b. Specific updates from key groups / programmes and related actions not on the agenda</b> (paper attached). <i>Members to be asked to comment on / note the updates.</i>	PF
	<b>c. Drafting Proposals for the 2018/19 workplan –</b> (paper attached) <i>Members to be asked to explore proposals for the plan next year</i>	PF
	<b>d. NoSPHN 2017/18 budget update and planning for 2018/19</b> (verbal update)	PF
<b>06/18</b>	<b>Public Health Network Workplan</b>	3:15
	<b>Update on NoSPHN programmes of work</b> <i>Members to be asked to discuss / comment on the items / papers</i>	
	<b>a. Health Protection -</b> NoS Island Health Protection Resilience / rota developments (verbal update)	MW/LW
	<b>b. Workforce planning / developments / CPD –</b> <i>Members to be asked to note / comment on updates</i>	PF
	<b>c. Futures thinking / planning</b>	
	i Scenarios development (verbal update)	LW

<b>d. New developments / scoping</b> (verbal updates)		
i	Realistic medicine / public health	HvW
ii	Stratification scoping exercise	LW
iii	Collaboration with NHS Tayside colleagues	DW
iv	Cancer – cross boundary flows (verbal update)	PF
v	Child Health Meeting 26th February 2018 (paper attached)	PF
<b>07/18</b>	<b>Annual Planning Event 13-14<sup>th</sup> March 2018</b> (paper attached) – aims/objectives and draft programme / planning	MW 3:45
<b>08/18</b>	<b>National reviews/developments – standing items</b> (updates and implications for NoSPHN/ workplan) <i>Members to be asked to give verbal updates and discuss implications for NoSPHN</i>	4:00
<b>a. Public Health Reform</b> (verbal updates)		
i	Public health priorities (events) – 3 papers attached	All
ii	National Public Health Organisation	All
iii	Joint Public Health Partnerships	All
<b>b. Shared Services Review (SSR)</b> work streams – updates and implications for NoSPHN (verbal updates)		
1	Health protection on call (Ken Oates / Liz Smart representing NoS) – planning for March event (paper attached) – criteria/models/ improvement	PF
2	Screening services (now out with the SSR)	LW
3	National and regional planning (paper attached)	MW
4	Health Intelligence (paper attached)	HvW
6	Developmental	SW
<b>c. Community Planning Partnerships</b> (new standing item) – <i>Members to be asked to update on local developments</i>		
		All
<b>9/18</b>	<b>ScotPHN update – workplan and update</b> (paper attached) – <i>Members to be asked to comment on / note the report</i>	MW 4:40
<b>10/18</b>	<b>AOCB</b>	
<b>11/18</b>	<b>Items to be brought forward to future meetings:</b> <i>Members are asked to highlight and agree items for the next meeting and items for future discussion</i>	All 4:50
<b>12/18</b>	<b>Dates of next / future meetings:</b> 8th May 2018 (by vc/tc 2.30 – 5.00pm)	5:00
All meetings 2:30 – 5:30pm 3rd July; 18th September; 27th November		

#### Videoconference / attendees

Inverness	Hugo van Woerden, Pip Farman
Orkney	Louise Wilson
Western Isles	Maggie Watts