

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK**

Steering Group Meeting

Thursday 13th February 2020 2:00 – 4:00 pm (please note revised timing)

Attendees to be given at the end of the agenda for reference

Videoconferencing: the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or telephone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, then Nicola Macleod on 01463 888376 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

			Timings
01/20	Welcomes and apologies: Jim Cannon	MW	2:00
02/20	Minute of the last meeting 14 th November 2019 and action note from short meeting 8 th January 2020 (both attached) <i>Members will be asked to approve the notes and state if there is any reason why the papers of the last full meeting should not be made available by open access on the internet.</i>	MW	
03/20	Matters arising from the last meeting and not on the agenda (verbal updates) a. Invitation to Richard Foggo / Derek Grieve (likely Feb 2020) b. Specialist workforce discussion c. LIST model of working for the NoS	MW PF PF	2:10
04/20	NoS Regional Planning <i>Members will be asked to update on and note developments</i> a. NoS Regional Planning / developments (verbal update) • NoS Clinical Directors meeting / event – <i>influencing the agenda / developments</i> • Supporting/Influencing the CEO's – <i>to note direct circulation of briefing note</i> b. NoS Children and Young People's Health Services NoS (verbal update) c. Learning Health System – <i>NoSPHN lead link required on HvW retirement</i> d. New NoSPHN proposals (paper attached) <i>for further refinement / progress</i> e. Reporting on NoSPHN network status to March NoS CEO's meeting – <i>to agree (R/A/G) status / updates</i>	All DsPH PF SW MW MW MW	2:15
05/20	NoSPHN Workplan 2019/2020 a. Workplan update 2019/2020 (paper attached) <i>for discussion / comment</i> b. Workplan development 2020/21 (verbal discussion) – <i>planning</i> c. Specific updates from key groups / programmes and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates</i> d. NoSPHN funding / financial planning update (verbal update) • NoSPG funds – <i>planning for spend</i> • Wider funding – <i>opportunities for further funding 2020 21</i>	MW MW PF MW/PF	2:45
06/20	Public Health Network programme updates Update on NoSPHN programmes of work a. Health Protection – <i>Members will be asked to comment on / note the updates</i> • NoS Island Health Protection Resilience / rota (verbal update) • NoS health protection on call sub group / discussions (verbal update) b. Health Improvement – next meeting Wednesday 19th February 2.00 - 4.00pm c. Priority developments / scoping <i>Members will be asked to discuss / comment on</i>	 MW MW/PF PF	3:00

	<ul style="list-style-type: none"> i Rural General Hospitals – scoping (<i>verbal update</i>) ii Screening collaborative (<i>verbal update</i>) iii Spaceport scoping (<i>verbal update</i>) 	LW PF MW	
	d. Standing items <ul style="list-style-type: none"> i VTP updates (standing item) (<i>verbal updates</i>) ii Consultation on draft National Islands Plan (<i>verbal update</i>) 	All MW	
07/20	National reviews/developments – standing items <i>Members will be asked to give verbal updates and discuss any implications for NoSPHN</i>		
	a. Public Health Reform https://publichealthreform.scot/ (standing item) <ul style="list-style-type: none"> i Public Health Reform Board / commissions ii Public Health Scotland iii Public Health Priorities iv Joint Public Health Partnerships 	MW	3:25
	b. Community Planning Partnerships (standing item) – <i>Members will be asked to update on local developments</i>	All	
	c. Faculty of Public Health Scotland Conference 2020 – to confirm Board reps and first meeting Thursday 13th February 10am-12pm.	PF	
08/20	ScotPHN updates <ul style="list-style-type: none"> • Update paper (paper attached) <i>Members will be asked to comment on / note the report</i> (next ScotPHN Advisory meeting 19th Feb - Pip attending for Maggie) 	MW	3:40
09/20	NoSPHN Quality Improvement approach (paper attached) <i>Members will be asked to review the meeting using the quality checklist with a view to identifying improvement (for NoSPHN work and the tool)</i>	MW/LW	3:45
10/20	AOCB	MW	3:50
11/20	Items to be brought forward to future meetings: <i>Members are asked to agree items for the next meeting and for future discussion</i>	All	3:55
	Outstanding suggestions include: <ul style="list-style-type: none"> • Regional dental developments • Invite to other regional public health planning reps 		
12/20	Dates of next / future meetings: Wednesday 11th March 4.00-5.00pm		4:00
	April 2020 Wednesday 20th May 4.30-5.30pm Thursday 25th June 4.00-5.00pm		

Dates for the rest of the year still being finalised

Videoconference / attendees

Grampian / Shetland	Susan Webb
Highland	Hugo van Woerden (may dial in)
Orkney / Highland	Louise Wilson
Tayside	tbc
Western Isles	Maggie Watts
NoSPHN	Pip Farman