

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Thursday 14<sup>th</sup> November 2019 2:00 – 4:30 pm

Attendees to be given at the end of the agenda for reference

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or telephone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, then Nicola Macleod on 01463 888376 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

Note: Jim Cannon will be joining us at 2pm so Item 88 will be taken first

		<b>Timings</b>
<b>85/19</b>	<b>Welcomes and apologies:</b> Drew Walker, Carol Goodman, Lesley Marley	MW 2:00
<b>86/19</b>	<b>Minute of the last meeting</b> 17 <sup>th</sup> September 2019 – whole day meeting Inverness and monthly meeting 17 <sup>th</sup> October 2019 (papers attached) – <i>for approval</i> <i>Members will be asked to comment and state if there is any reason why the papers of the last meeting should not be made available by open access on the internet.</i>	MW 2:35
<b>87/19</b>	<b>Matters arising from the last meeting and not on the agenda</b> (verbal updates) a. Invitation to Richard Foggo / Derek Grieve (likely Feb 2020) b. Regional PDG's (paper attached) <i>for information / comment</i> c. Sharon Pflieger – sharing of work	2:45 MW SW/HvW HvW
<b>88/19</b>	<b>NoS Regional Planning</b> <i>Members will be asked to update on and note developments</i> a. <b>NoS Regional Planning / developments</b> (verbal update) <i>for information/ Comment</i> / NoSPHN input (verbal update) b. <b>NoS Children and Young People's Health Services NoS</b> (paper attached) c. <b>Learning Health System</b> d. <b>Supporting/Influencing the CEO's</b> e. <b>NoS Clinical Directors meeting</b> – feedback and rep for Maternity Commission	2:05 JC SW HvW SW SW
<b>89/19</b>	<b>NoSPHN Workplan 2019/2020</b> a. <b>Workplan update 2019/2019</b> (paper attached) <i>for discussion / comment</i> b. <b>Specific updates from key groups / programmes and related actions not on the agenda</b> (paper attached). <i>Members will be asked to comment on / note the updates</i> c. <b>NoSPHN funding financial planning for 2020/21</b> (paper attached) - <i>for discussion and agreement on next steps</i>	2:55 MW PF MW/PF
<b>90/19</b>	<b>Public Health Network programme updates</b> <b>Update on NoSPHN programmes of work</b> a. <b>Health Protection</b> – <i>Members will be asked to comment on / note the updates</i> • NoS Island Health Protection Resilience / rota (verbal update) • NoS health protection on call improvement actions (verbal update) • NES guidance – Ruth Robertson / Kate Harley (verbal update) b. <b>Health Improvement</b> (see Item 89a) – <i>for comment / noting</i> c. <b>Priority developments / scoping</b> <i>Members will be asked to discuss / comment on</i> i Sustainability / Climate Change (verbal update) ii Rural General Hospitals (scoping) (paper attached) iii Screening collaborative (verbal update) iv Spaceport scoping (paper attached)	3:15 MW/LW MW/PF SW/PF MW PF PF MW

<b>d. Standing items</b>			
i	VTP updates (standing item) (verbal updates)	All	
ii	Consultation on draft <a href="#">National Islands Plan</a> (verbal update)	MW	
<b>91/19</b>	<b>National reviews/developments – standing items</b> <i>Members will be asked to give verbal updates and discuss any implications for NoSPHN</i>		3:50
<b>a.</b>	<b>Public Health Reform</b> <a href="https://publichealthreform.scot/">https://publichealthreform.scot/</a> (standing item)	MW	
i	Public Health Reform Board / commissions		
	<ul style="list-style-type: none"> <li>• Invite to Rachel McAdam (Whole System Approach)</li> <li>• Specialist Public Health Workforce</li> </ul>		
ii	Public Health Scotland		
iii	Public Health Priorities		
iv	Joint Public Health Partnerships		
<b>b.</b>	<b>Community Planning Partnerships</b> (standing item) – <i>Members will be asked to update on local developments</i>	All	
<b>c.</b>	<b>Faculty of Public Health Scotland Conferences</b> (verbal update)		
i	Conference 2019 (remote access and prize)	PF	
ii	Conference 2020 (planning group)		
<b>92/19</b>	<b>ScotPHN updates</b>	MW	4:10
	<ul style="list-style-type: none"> <li>• Update paper (paper attached) <i>Members will be asked to comment on / note the report</i></li> <li>• Feedback from ScotPHN Advisory Group meeting 29.10.19 (verbal update) <i>Members will be asked to comment on / note the report.</i></li> </ul>		
<b>93/19</b>	<b>NoSPHN Quality Improvement approach</b> (paper attached) <i>Members will be asked to review the meeting using the quality checklist with a view to identifying improvement (for NoSPHN work and the tool)</i>	MW/LW	4:20
<b>94/19</b>	<b>AOCB</b>		
	<ul style="list-style-type: none"> <li>• LIST model of working for the NoS</li> </ul>	PF	
<b>95/19</b>	<b>Items to be brought forward to future meetings:</b> <i>Members are asked to agree items for the next meeting and for future discussion</i>	All	4:25
	Outstanding suggestions include:		
	<ul style="list-style-type: none"> <li>• Regional dental developments</li> <li>• Invite to other regional public health planning reps</li> </ul>		
<b>96/19</b>	<b>Dates of next / future meetings:</b> Thursday 14 <sup>th</sup> November 2 - 4.30pm (please note this date has been rearranged from the previously indicated date of 21 <sup>st</sup> November).		4:30
	Wednesday 8th January 4.30-5.30pm		
	Thursday 13th February 2.00-4.30pm (Steering Group)		
	Wednesday 11th March 4.00-5.00pm		
	April 2020 Date for a full day planning meeting / Steering Group still tba		
	Wednesday 20th May 4.30-5.30pm		
	Thursday 25th June 4.00-5.00pm		
	Dates for the rest of the year still being finalised		

#### Videoconference / attendees

Grampian/Shetland	Susan Webb
Highland	Hugo van Woerden
Orkney	Louise Wilson
Western Isles	Maggie Watts
NoSPHN	Pip Farman
NoSPG	Jim Cannon