

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK
Steering Group Meeting**
Tuesday 16th April 2013, 2:00– 4:30pm

Videoconferencing: the Grampian bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444 or Pip on 07713 632326. Videoconferencing venues are given at the end of the agenda for ease of reference.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

			Timings
11/13	Welcomes and apologies Apologies received from: William Moore, Noelle O'Neill, Sharon Pflieger, Susan Webb, Anne Whitcombe, Suzanne Baird, Christine Duncan, Louise Wilson, Ann Conacher		2:00
12/13	Minutes of the last meeting 6 th February 2012 (paper attached) <i>Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MS	
13/13	Matters arising from last meeting not on the agenda (matters arising also updated at Item 16.1b) <ul style="list-style-type: none"> Matters arising – SIMD: (to note recent paper on SIMD submitted to SDsPH and highlight potential for other work) 04/13 Community Justice Authority: (feedback from members re local discussion on need for a more coordinated approach) Item 6.3 GIS Mapping: (update and to note feedback on discussion at last SDsPH meeting) 	MS/ST All MS	2:10
14/13	ScotPHN / NHSHS updates and developments 14.1 Scottish Public Health Network (ScotPHN) a Updates (paper attached). <i>Members will be asked to comment on / note the update given.</i> b ScotPHN workplan 2013/14 (verbal report) c New Ways of Working for Public Health In Scotland and developmental actions (verbal report) <i>Members will be asked to note developments and discuss any implications for NoSPHN.</i>	PM	2:20
15/13	North of Scotland Planning Group / programmes 15.1 Welcome Jim Cannon – Director of regional Planning, North of Scotland Planning Group (verbal report) 15.2 Feedback from NoSPG meetings (verbal report) 20 th February 2013, IPG 6 th March (the NoSPG meeting of 17 th April 2013 has been cancelled – the next NoSPG meeting is 19 th June 2013) 15.3 Small volumes / outcomes and sustainability work (draft paper attached) <i>Members will be asked to discuss the proposed work /developments.</i> 15.4 Horizon Scanning to Inform NoSPG Decision Making in the Future – NoSPHN focus a Horizon Scanning work – NoSPHN next steps (paper attached). <i>Members will be asked to agree next steps.</i> b Update on key developments. <i>Members will be asked to note/comment on developments.</i> <ul style="list-style-type: none"> Intelligent Region (verbal update) – feedback on NoSPG Team session 12th March 2013 – and next steps Blue print / new rules (verbal update) 	JC ST PF PF/ST JE/PF PF	2:30 2:40 2:50 3:05

16/13	Public Health Network Workplan		
	16.1 NoSPHN annual report 2012 – 2013 (paper attached) – draft annual report for approval for final submission to NoSPG	MS	3:25
	16.2 NoSPHN Workplan 2013/14		3:30
	a Workplan update (2013/14) (2 papers attached) - a review with key stakeholders of priorities and potential developments for 2013/14 and a revised workplan. <i>Members will be asked to discuss priorities, comment on/note progress and approve priorities/ the workplan for 2013/14</i>	PF	
	b Specific updates from key groups / programmes not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates.</i>	PF	
	16.3 NoSPHN Budget: final for 2012/13 and forward planning 2013/14 (verbal report) - <i>Members will be asked to note the final end of year position and will be advised that invoices for NoSPHN for 2013/14 will be issued in May.</i>	PF	3:50
	16.4 CPD planning / event(s) (2 papers attached).	PF	3:55
	a CPD plans 2013/14 <i>Members will be asked to advise on and support plans for CPD event(s) 2013/14</i>		
	b Workforce planning event (draft) <i>Members will be asked to discuss the outline plan and objectives for the event.</i>		
	16.5 A Regional approach to Dental Public Health (verbal update)	RW/MS	4:10
	16.6 Scottish Centre for Health Working Lives (verbal update). <i>Members will be asked to note developments.</i>	PF	4:15
17/13	AOCB		4.20
	<ul style="list-style-type: none"> • Homelessness Hubs: the North HUB (SG funded) covers the local authorities for: Highland, Moray, Aberdeenshire, Aberdeen City, Orkney, Shetland and Western Isles. There has been a query from NHS as to whether there is potential for discussion between the HUB and NoSPHN to see if there is any research or joint work around topics such as the impact of welfare reform – particularly given the overlap of geographies between HUB and NoSPHN and the ongoing multi-agency concern about the impact of welfare reform? • Items to be brought forward to future meetings: <i>members are asked to highlight and agree proposals for items to be brought forward to the next meeting (June) and highlight any further items for discussion.</i> <ul style="list-style-type: none"> • June 2013 – Report from Noelle O'Neill re NHS Highland Clinical Advisory Group bursary award for a study to look at the process of assessment and adoption of health technologies (medical devices as opposed to drugs) and its place in service developments. • Review of NoSPHN from an 'Intelligent Region' perspective • April / June 2013 Invitation to Jim Cannon NoSPG Director and new Chair of NoSPG when they take up their new roles • NB Quality Framework to be considered as part of workforce planning event (see Item 6.4) • Substance misuse – Susan Webb (local report when available / if appropriate) • Update on Integration agenda in NHS (Margaret Somerville) 		
18/13	Date of next meeting – Wednesday 5 th June, 2pm – 4.30pm		4:30
	Further dates for 2013 Wednesday 7 th August (confirmed) Wednesday 2 nd October Wednesday 20 th November (may need to be reviewed / clash with IPG)		

Videoconference venues / attendees:

NHS Highland	Mull Room, Assynt House, Inverness	Margaret Somerville, Pip Farman
NHS Orkney	Tartan Room, Balfour Hospital, Kirkwall	Ken Black
NHS Grampian	Summerfield House, Aberdeen	Ray Watkins
NHS Shetland	Seminar Room, A, Brevik House, Lerwick	Sarah Taylor
NHS Western Isles	Meeting Room 2, HB Offices, Stornoway	Martin Malcolm, Sara Aboud
ScotPHN	Meridian Court Room 5.2 Glasgow	Phil Mackie
NoSPG	Dundee	Jim Cannon