NORTH OF SCOTLAND PUBLIC HEALTH NETWORK

Steering Group Meeting

Monday 19th January 2015, 2:00 – 4:30pm

Videoconferencing venues are given at the end of the agenda for reference.

Videoconferencing: the national bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 816666, Alex Medcalf on 01463 704930 or Pip on 07713 632326.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

	AGENDA		T
01/15	Welcomes: Jonathon Iloya, Kerry Russell Apologies: Sharon Pfleger, Jim Cannon, Phil Mackie, Susan Webb	LW	Timings 2:00
02/15	Minutes of the last meeting 21 st November (paper attached) Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.	LW	
03/15	Matters arising from the last meeting and not on the agenda Members will be asked to note / comment on the updates. NHSO locum arrangements Civil Contingencies review	LW PF	
04/15	Scottish Public Health Network (ScotPHN) 4.1 Update (paper attached). Members will be asked to comment on / note the update circulated	PM/AC	2:10
05/15	North of Scotland Planning Group / programmes 5.1 Feedback from NoSPG meeting 17 th December 2014 (verbal report / NoSPG agenda attached for reference). Members will be asked to comment on/ note the feedback	KR/PF	2:20
	 5.2 Update on NoSPG workplan / programme developments including: a NoSPG workplan / exception report December 2014 (2 papers attached for information) b NoSPG / NoSPHN programme updates for information (verbal update) c Refresh of the NoSPG Integrated Planning group (paper attached) - update to discussion at meeting 29th January 2015. Members will be asked to discuss the revisions to the paper and developments d Feedback NoSPG event 20th Nov 2015 (paper attached) - for discussion 	PF KR KR	
	5.4 Regional Dental Public Health - Jonathon Iloya NHSG CDPH (verbal update)	JI	(2:30)
	5.3 Low volumes / outcomes and sustainability work (verbal update) <i>Members will be asked to note the update</i>	PF	
06/15	Public Health Network Workplan 6.1 Update on NoSPHN programmes of work		
	a Health Protection (including verbal feedback re Health Protection Oversight Group / need for meeting with Syed Ahmed)	KO/ST	2:55
	b Health Intelligence (verbal update) <i>Members will be asked to note/discuss NoSPHN/ NoSPG developments</i>	PF/KR	3:00
	c Health Improvement (verbal update)Including SHWL Hub developments	ST	3:05

d Workforce planning i Work experience placements (paper attached) – feedback on and reflections for future requests. Members will be asked to comment on the paper circulated.		3:10
 ii Specialty recruitment information / opportunities (verbal update) Webpage http://www.nosphn.scot.nhs.uk/?page_id=2973 (NoSPHN poster in web format) and http://www.nosphn.scot.nhs.uk/?page_id=2811 recruitment page) – for information UK Faculty Conference The Politics of Healthy Change - 23 & 24 June at the Sage, Gateshead - sponsorship options, abstract, poster information (2 papers attached) – Members will be asked to discuss options for NoSPHN attendance / input to the event NoSPHN Twitter #NoSPHN – Members will be asked to note that the NoSPHN Twitter account has been set up Jenny Wares – Ambassadorial role / visits to Boards (verbal update) 	PF	3:15
iii Remote and Rural Public Health module (verbal update)	MW	3:25
iv Note of meeting workforce planning session 21.11.14 (paper attached) for	LW	3:30
approval and related actions:Support for UKPHR Public Health Practitioner Scheme (verbal update) for noting	PF	
e Futures thinking / planning i 3 Horizons developments (verbal update) ii Population of 1.3M scoping (paper to be circulated / tabled) for discussion iii Integration updates Members will be asked to give verbal updates on local developments.	PF MW All	3:35
6.2 NoSPHN Workplan 2014/15 and 15/16		3:50
a Workplan update (2014/15 and 2015/16) (paper attached) – Members are asked to comment on/note progress and discuss proposed developments for 2015/16	PF	
b Specific updates from key groups / programmes and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates</i> .	PF	
c Budget 2014/15 update and planning 2015/16 (verbal update) Members will be asked to note the update		
 d Further developments / proposals – for discussion Review of Public Health – Members will be asked to update on known developments and discuss any regional implications 	LW	3:55
 developments and discuss any regional implications Developing NoSPHN's role in relation to remote and rural Public Health 	LW	
research NoS bundle of interventions	PF	
6.3 Faculty Conference 2014 - WebEx review (paper attached) – <i>Members will be asked to note the findings of the review of use of WebEx for the Faculty Conference and discuss the implications for future NoSPHN activities</i>	PF	4:15
AOCB: • Board / Regional Caldicott Guardian arrangements	PF	4:20
 Items to be brought forward to future meetings: Members are asked to highlight and agree items for the next meeting and items for future discussion ADTC collaborative (Sharon Pfleger) 		4:25
Date of next meeting / meetings next year 2pm - 4.30pm all with video/ teleconferencing facilities		
Tuesday 10 March 2015 Tuesday 19 May 2015		

07/15

08/15

09/15

4:30

Videoconference venues / attendees:

Aberdeen Bruce Archibald, Jonathon Iloya
Inverness Maggie Watts, Pip Farman, Ken Oates,
Orkney Louise Wilson

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