

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK**

Steering Group Meeting

Wednesday 20th April 2011, 10:00 – 12:30 pm

Videoconferencing contact details given at end of agenda

Videoconferencing: the Grampian bridge will dial all sites direct approximately 10 minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444, Pip on 07713 632326 or Alex on 01463 704930.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

		Timings	
*NB Item 14.2 will be taken first			
10/11 Welcomes and apologies – Apologies received from Phil Mackie, Ken Black, Lesley Wilkie, Paddy Hopkins, Colin Gilmour			10:00
11/11 Minutes of last meeting (3 rd February 2011 attached) <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	ST		
14.2 *Child Health Evaluation (draft report to follow). <i>Members will be asked to comment on the report prior to submission to NoSPG in June.</i>	KM/ON		10:10
12/11 Matters arising not on the agenda			10:30
<ul style="list-style-type: none"> Civil Contingencies – a common approach in the North of Scotland? CAMHS review recommendations for NoSPHN 	ST PF		
13/11 Public Health Network Workplan			
13.1 Public Health Overview / action plan (verbal report).			10:35
<ul style="list-style-type: none"> CMO overview <i>Members will be asked to discuss / note the report given.</i>	ST		
13.2 Review of NoS Surge Capacity MOU (2 papers attached - Final MOU and proposed addendum attached). <i>The final MOU has been signed off but a number issues have been raised which require clarification- these have been summarised in an addendum to the MOU. Members will be asked to comment on approve the addendum.</i>	PF		10:40
13.3 Anticipatory Care	EG/AM		
13.3i Well North – Remote and Rural Anticipatory Care Project			10:45
a) Well North Update (paper attached). <i>Members will be asked to comment on / note the update given.</i>			
b) Final Evaluation report (2 papers attached – Final report and Literature Review). <i>Members will be asked to comment on and formally approve the final Well North Evaluation report.</i>			
13.3ii Mainstreaming Health Checks (3 papers attached) – <i>members will be asked to consider the implications of the health check mainstreaming guidance from a NoS perspective</i>			11:10
13.3iii HEAT targets and targeting Remote and Rural Inequalities (2 papers attached). <i>Noting previous NoSPHN discussions re the need for consistent NoS rationales for targeting inequalities, members will be asked to comment on the papers presented and agree next steps – particularly in the light of 13.3ii above and June deadline.</i>	PF		
13.4 Public Health Faculty Conference 10th to 11th November 2011 (verbal update). <i>Members will be asked to feedback views on the issues highlighted.</i>	PF		11:20
13.5 NoSPHN Workplan 2010 – 2011 / 2011- 2012			11:30
a) Workplan update (2011/12) (paper attached). <i>Members will be asked to comment on/approve the 2011/12 workplan.</i>	PF		
b) Specific updates from key Groups / programmes not on the agenda (paper attached). <i>Members will be asked to comment on / note the update.</i>	PF		
13.6 NoSPHN Budget 2010/11 and 2011/12 (paper attached). <i>Members will be asked to note the position and propose/ agree plans for spend 2011/12.</i>	PF		11:40

14/11	North of Scotland Planning Group		
	14.1 Feedback NoSPG meeting (23 rd February 2011) (verbal report). <i>Members will be asked to note the update given (next meeting of NOS IPG is 21st April and NoSPG 27th April).</i>	ST	11:45
	14.2 *Child Health Evaluation (see 11/11 above).		
	14.3 Horizon Scanning to Inform NoSPG Decision Making in the Future (verbal update). <i>Members will be asked to note feedback /progress to date. (Working Group next meet on 5th May)</i>	ST/PF	11:50
	14.4 NoSPG workplan 2011/12 (paper attached) – <i>Members will be asked to approve the draft NoSPHN submission for the NoSPG workplan.</i>	PF	12:00
15/11	Further business		
	15.1 Scottish Public Health Network (ScotPHN) (paper attached). <i>Members will be asked to comment on / note the update given.</i>	AC	12:05
	15.2 NHS Health Scotland – (verbal report). <i>Members will be asked to note / comment on the update.</i>	Tbc	12:10
	15.3 Review of Cairngorm National Park Plan (verbal report on behalf of Margaret Somerville).	PF	12:20
			12:25
16/11	AOCB		
17/11	Date of next meeting Wednesday 15 th June 2011, 2-4.30 with video/teleconferencing		12:30
	Following meeting dates – all 2-4.30pm		
	Wednesday 3 rd August		
	Wednesday 5 th October		
	Wednesday 7 th December		

Video/teleconference venues:

NHS Highland	(1) DPH Office, Assynt House, Inverness and (2) e-health Office, Aros Centre
NHS Orkney	PH Meeting room, Victoria Street, Kirkwall
NHS Grampian	DPH Office, Summerfield House, Aberdeen
NHS Shetland	Brevik House, Lerwick
NHS Western Isles	HB Offices Stornoway
NHS SHS	Elphinstone House Glasgow