

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK  
Steering Group Meeting**

Wednesday 20th June 2012, 2:00 – 4:30 pm

**Videoconferencing:** the Grampian bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444 or Pip on 07713 632326. Videoconferencing venues are given at the end of the agenda for reference.

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

		Timings
17/12	<b>Welcomes and apologies</b> (apologies received from Margaret Somerville, Lewis Ritchie, Noelle O'Neill, Ken Black and Phil Mackie).	2.00
18/12	<b>Minutes of the last meeting</b> 2 <sup>nd</sup> May 2012 (paper attached) <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	ST
19/12	<b>Matters arising from last meeting not on the agenda</b> <ul style="list-style-type: none"> <li>Item 11/12 Faculty Conference 2012 (verbal update)</li> <li>Item 11/12 Detect Cancer Early (verbal update) – <i>(please note copies of Board DCE plans were circulated separately, to Boards only, on 05.06.12).</i></li> <li>Item 12.4 National NSAG review (2 papers attached for information)</li> <li>Item 15c NHSWI DPH vacancy</li> </ul>	PM All  MM
20/12	<b>Public Health Network Workplan</b> <b>20.1 NoSPHN Workplan 2012-2013</b> a Workplan update (2012/13) (paper attached). <i>Members will be asked to comment on/note progress and approve the revised prioritisation criteria (page 5).</i>  b Specific updates from key Groups / programmes not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates.</i>  c Further proposals for action 2012/13 (paper attached as above page 6). <i>Members will be asked to:</i> <ul style="list-style-type: none"> <li>Discuss the areas outlined,</li> <li>Update on and note any progress in light of discussion at the last meeting of NoSPHN,</li> <li>Note any additional proposals for work (including those that would really make the difference) including: <ul style="list-style-type: none"> <li>Prisoner Health (NHSG)</li> <li>National Service Improvement Network (informal) email from Alan Mordue / Gordon McLaren</li> <li>Paediatric Sustainability workstream - potential work NHSH / Elgin developments (NHSH)</li> </ul> </li> <li>Agree prioritised developments for 2012/13.</li> </ul>	2.15  PF  PF  ST
	<b>20.2 NoSPHN CPD events March 2012 - 2013</b> a Asset Based Approaches – CPD event 27 <sup>th</sup> March 2012 (final paper attached). <i>Members will be asked to note and comment on feedback from the event and discuss potential developments arising from the event.</i>  b ADTC Collaborative Health Economics events 14 and 21 <sup>st</sup> March 2012 – summary and evaluation (paper attached). <i>Members will be asked to comment on the report on the training.</i>  c NHSHS Social Marketing - 13 <sup>th</sup> March 2012 (draft evaluation paper attached). <i>Members will be asked to comment on the report on the training.</i>	2.40 PF/All  SF  PF

	d. CPD Plan 2012 – 13 (verbal update)	PF	
	<b>20.3 Public Health Overview / action plan</b>		2.55
	a Health Protection Stocktake (paper attached). <i>Ken will update on developments and members will be asked to comment on the paper circulated, update on discussions locally / nationally and discuss potential implications for NoSPHN:</i>	KO/HH	
	<ul style="list-style-type: none"> <li>• <i>What are the likely impacts of the Stocktake on the NoS?</i></li> <li>• <i>What (if any) will be the added value of looking at Stocktake issues on a NoS basis (that would not be addressed nationally)?</i></li> <li>• <i>If the focus is on national network – are there any NoS issues we need to manage within this?</i></li> <li>• <i>How do NoSPHN see things going forward and do we need to plan anything for this (eg workshop time) – or will this be addressed nationally?</i></li> </ul>		
	b New Ways of Working report and event 23 <sup>rd</sup> April 2012 – feedback (verbal updates).	ST/All	3.15
	c Feedback to SEAT on NoSPHN commitments to NoSPG in time worked (paper attached). <i>Members will be asked to comment on / note the paper attached.</i>	PF	
	<b>20.4 Keep Well Mainstreaming updates</b> – <i>members will be asked to update verbally on local / national developments and any issues arising.</i>	All	3.20
	<b>20.5 Public Health Workforce issues.</b>	ST/All	3.25
	a Workforce Planning issues. <i>At the last meeting of NoSPHN Members agreed that Public Health workforce issues should be a substantive item on the NoSPHN agenda. Public Health workforce planning is the integrated planning process bringing together service, workforce, educational and financial planning. Members noted a range of developments eg Health Protection Stocktake, New Ways of Working that might impact and agreed to keep these under review. Separately members agreed to identify issues over and above these in which there would be added value in addressing at a NoS level. Members are asked to share local issues (development/issues/needs) with regard to:</i>		
	<ul style="list-style-type: none"> <li>• <i>Public Health Service planning</i></li> <li>• <i>Workforce planning</i></li> <li>• <i>CPD/ educational planning</i></li> <li>• <i>Financial planning and</i></li> </ul> <i>agree where there would be an added value in considering issues at a NoS level.</i>		
	b Scottish Faculty Committee (verbal update)	SW	
21/12	<b>Integration of Adult Health and Social Care in Scotland Consultation on Proposals May 2012</b> (paper attached). <i>Members will be asked to comment on the paper circulated. Consultation closes 31<sup>st</sup> July 2012.</i>	ST	3.45
22/12	<b>NoSPHN Lead Clinician</b> (paper attached). <i>Earlier in the year NoSPHN agreed to an extension of the current Lead role to August 2012. Members are asked to note the job description attached, discuss within Boards and advise of interest in the position. The position will be available for 2-3 years and it is anticipated that there will be an interview for the position with the NoSPG Chair and Regional Director.</i>	ST	3.50
23/12	<b>North of Scotland Planning Group</b>		
	<b>23.1 Feedback from NoSPG meetings</b> (NoSIPG 16 <sup>th</sup> May, NoSPG Chairs meeting 23 <sup>rd</sup> May, NoSPG 13 <sup>th</sup> June). <i>Members will be asked to note the updates.</i>	ST	3.55
	<b>23.2 Horizon Scanning to Inform NoSPG Decision Making in the Future – NoSPHN focus</b> (verbal update). <i>Members will be asked to note the update.</i>	PF	
24/12	<b>Further business</b>		
	<b>24.1 Scottish Public Health Network (ScotPHN)</b>		4.05
	a Update paper (paper attached). <i>Members will be asked to comment on / note the update given.</i>		

	b Memorandum of Collaboration (2 papers attached – MOC and revised NoSPHN Governance paper). <i>Members will be asked to comment on / approve the proposed NoSPHN Governance paper.</i>	PF	
	<b>24.2 NHS Health Scotland update</b> (paper attached). A Fairer Healthier Scotland Our strategy 2012–2017. Members will be asked to discuss / comment on the strategy.	WR	4.10
<b>25/12</b>	<b>AOCB</b>		
	<b>25.1 Scottish Healthy Working Lives</b> – review of Occupational Health in the North	SW	4.20
	<b>25.2 NHS Board membership nominations to Scottish Health Technologies Group (SHTG)</b> – a NoS response? <i>Boards have received a letter inviting Board membership of SHTG. The letter notes the potential for shared membership particularly for smaller Boards and Margaret has asked if there was potential in looking at this from a NoS perspective?</i>	PF	
<b>26/12</b>	<b>Date of next meeting</b> Tuesday 28 <sup>th</sup> August 2-4.30pm		4.30
	<b>Further meeting Dates for 2012 – all 2-4.30pm</b> Wed 31 October Wed 19 <sup>th</sup> December		

#### Items to be brought forward to future meetings:

- Emergency Planning / Critical Infrastructure (MS)
- Parliamentary Committee on Welfare Reform (MS)
- Reflection on NoSPHN in light of outcomes of National MCN review (PF)
- Intelligent Region

#### Videoconference venues:

NHS Highland	DPH Office, Assynt House, Inverness
NHS Orkney	DPH Office, Kirkwall
NHS Grampian	Susan Webb's Office, Summerfield House, Aberdeen
NHS Shetland	Seminar Room A, Brevik House, Lerwick
NHS Western Isles	South Beach Street, Stornoway
NHSHS	Room 2 Thistle House, Edinburgh