

****MEETING CANCELLED****

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK
Steering Group Meeting**

Wednesday 20th November 2013, 2:00– 4:30pm

Videoconferencing venues are given at the end of the agenda for ease of reference.

Videoconferencing: the Grampian bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444 or Pip on 07713 632326.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

		Timings
48/13	Welcomes and apologies: Apologies received from: Elaine Garman, Ray Watkins, Sarah Taylor, Noelle O'Neill, Susan Webb, Martin Malcolm and Louise Wilson	2.00
49/13	Minutes of the last meeting 2 nd October (paper attached) <i>Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MS
50/13	Matters arising from the last meeting and not on the agenda <i>Members will be asked to note / comment on the updates.</i> <ul style="list-style-type: none"> NHSWI DPH post (verbal update) Integration agenda (verbal update) Engagement with NoS colleagues NoSPHN newsletter (verbal update) 	MS MS PF PF
50/13	ScotPHN / NHSHS updates and developments 50.1 Scottish Public Health Network (ScotPHN) a Update (paper attached). <i>Members will be asked to comment on / note the update given.</i> b ScotPHN audit (verbal update). <i>Members will be asked to note the update given.</i>	2:20 PM PM
51/13	North of Scotland Planning Group / programmes 51.1 Feedback from NoSPG meetings (verbal report): NoSIPG 20 th November. (nb the next meeting of NoSPG is the 4 th December). <i>Members will be asked to note the report.</i> 52.2 Update on NoSPG / programme developments (verbal report) a NoSPG workplan (verbal update) – <i>Members will be asked to discuss / note the update.</i> 53.3 Small volumes / outcomes and sustainability work (update paper attached) 54.4 The 'Intelligent Region' - Update on projects / developments (verbal update)	2:35 JC/PF JC PF PF/JC
52/13	Public Health Network Workplan 52.1 NoSPHN Workplan 2013/14 a Workplan update (2013/14) (paper attached) - <i>Members will be asked to comment on/note progress and discuss forward planning arrangements for 2014/15</i> b NoSPHN Budget (update 2013/14 and forward planning 2014/15) c Specific updates from key groups / programmes and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the</i>	3:05 PF PF PF

updates.

52.2 A Regional Approach to Dental Public Health (verbal update)			3:20
a	NHSG post and NoS service level agreement	MS	
b	Dental needs assessment for special care groups	PF	
52.3 Future planning / workforce planning session – 2nd October 2013 (action note attached) – discussion of proposals from workshop and action planning		MS	3:30
52.4 Scoping of Chronic Pain Services – meeting planned 2 nd December 2013 (verbal update)		PF	3:40
52.5 Civil Contingencies (verbal update) – following meeting 12 th November - <i>Members will be asked to note feedback from the first meeting of the North of Scotland Regional Resilience Partnership and implications for Health / Public Health agenda.</i>		MS	3:45
52.6 Scottish Affairs Committee Faculty Conference 2014 (verbal update) – <i>Members will be asked to note the date of the next Faculty Conference in Scotland and that it will be hosted by the North of Scotland – and agree provisional arrangements for seeking Board representatives for the first organising committee meeting.</i>		MS	3:55
52.7 Scottish Centre for Healthy Working Lives developments (verbal update) <i>Members will be asked to note recent national developments and agree whether a NoS perspectives / approaches would be helpful.</i>		MS	4:05
53/13	AOCB		4:15
	<ul style="list-style-type: none"> Copyright legislation and NoSPHN materials 	PF	
54/13	Items to be brought forward to future meetings: <i>members are asked to highlight and agree proposals for items to be brought forward to the next meeting (February 2014) and highlight further items for discussion.</i> <ul style="list-style-type: none"> Substance misuse developments (Susan Webb) ADTC Collaborative (Sharon Pfleger) Audit of NoSPHN – are we focussing on what really matters / asking ourselves the right questions / got the balance right across work programmes? NoSPHN Quality Framework Inequalities based discussion on SIMD and Colin Fischbacher's paper 'Identifying Deprived Individuals' (Sarah Taylor) and Report of the Ministerial Task Force on Inequalities linked to Welfare Reform (February 2014). Update on NoS Homelessness Hub work (February 2014) 		
55/13	Date of next meeting – February 2014 Dates for 2014 will be confirmed shortly	AM	4:30

Videoconference venues / attendees:

NHS Grampian	tbc	
NHS Highland	Mull Room, Assynt House, Inverness	Margaret Somerville, Pip Farman
NHS Orkney	Tartan Room, Balfour Hospital, Kirkwall	Ken Black
ScotPHN	tbc	Phil Mackie
NoSPG	tbc	