

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Thursday 21<sup>st</sup> August 2014, 2:00– 4:30pm

Videoconferencing venues are given at the end of the agenda for ease of reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 816666, Alex Medcalf on 01463 704930 or Pip on 07713 632326.

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			<b>Timings</b>
<b>30/14</b>	<b>Welcomes:</b> Katherine McClure <b>Apologies:</b> Phil Mackie, Ann Conacher	MS	2:00
<b>31/14</b>	<b>Minutes of the last meeting</b> 11 <sup>th</sup> June (paper attached) <i>Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MS	
<b>32/14</b>	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to note / comment on the updates.</i> <ul style="list-style-type: none"> <li>NHSG – recruitment to Consultant posts</li> <li>ME/CFS (national meeting May 2014)</li> <li>Invitation to Kerry Russell to attend NoSPHN meeting</li> <li>Sharing of Board information – welfare reform and integration developments</li> </ul>	SW MS PF PF	2:10
<b>33/14</b>	<b>ScotPHN updates and developments</b> <b>33.1 Scottish Public Health Network (ScotPHN)</b> <b>a Update</b> (paper attached). <i>Members will be asked to comment on / note the update circulated</i>	-	2:20
<b>34/14</b>	<b>North of Scotland Planning Group / programmes</b> <b>34.1 Feedback from NoSPG meetings</b> (verbal report): nb there will have been no further NoSPG meetings since the last NoSPHN meeting <ul style="list-style-type: none"> <li>Feedback induction meeting 15<sup>th</sup> July – MS, LW, PF with Elaine Mead and Jim Cannon</li> </ul>	MS	2:25
	<b>34.2 Update on NoSPG workplan / programme developments including:</b> <ul style="list-style-type: none"> <li>NoSPG workplan / exception report May 2014 (paper attached)</li> <li>Cardiac surgery project</li> <li>Sustaining Oncology Services in the North of Scotland programme</li> <li>Sustainability of regional services (paper attached)</li> </ul>	JC	
	<b>34.3 Small volumes / outcomes and sustainability work</b> (2 papers attached)	PF	2:40
<b>35/14</b>	<b>Public Health Network Workplan</b> <b>35.1 Update on NoSPHN programmes of work</b>		2:55
	<b>a Health Protection</b> (including NHSO and NHSS discussions and agreeing agenda for meeting 3 <sup>rd</sup> October) (verbal update)	PF	
	<b>b Health Intelligence</b> (verbal update)	PF	
	<b>c Health Improvement</b> (meeting scheduled 5 <sup>th</sup> September 2014) (verbal update)	PF	
	<b>d Workforce planning</b> (including Katherine McClure work experience; SpRs feedback; R&R Public Health module; and rescheduling of 23 <sup>rd</sup> September workforce meeting)	KM/PF/ MW	
	<b>e Futures thinking / planning</b> <ul style="list-style-type: none"> <li>i Margaret Hannah (proposal) meeting 4<sup>th</sup> June (paper attached)</li> <li>ii Population of 1M scoping (paper attached)</li> </ul>	SW/PF	

- EYC opportunities (verbal update) PF/MS
- Integration: PF
- Strategic commissioning plans LW
  - Public Health functions for island Boards and geographically remote areas MS/EG

### 35.2 NoSPHN Workplan 2014/15

3:20

**a Workplan update (2014/15)** (paper attached) – *members are asked to comment on/note progress and discuss planned developments overall.* PF/MS

**b Specific updates from key groups / programmes** and related actions not on the agenda (paper attached). *Members will be asked to comment on / note the updates.* PF

#### **c Further developments / proposals**

- Healthy Working Lives (Hub proposals) (paper attached) SW/ST
- Further developing / promoting our remote and rural perspectives (including building NoSPHN capacity and potential income generation) LW
- Promoting the work of NoSPHN LW

**35.3 Scottish Affairs Committee Faculty Conference 2014** (paper attached – not for circulation) - update on programme / developments PF 3:45  
*Members will be asked to note planning for the next Faculty Conference*

### 36/14 NHS Grampian led discussion:

SW 3:55

- NHSG Evidence reviews (reviews available at <http://www.hi-netgrampian.org/hinet/4935.html>)
- Substance misuse services review (verbal report)

**37/14 NoSPHN Lead role** – Margaret Somerville will formally handover Lead role to Louise Wilson MS 4:15

**38/14 AOCB** MS 4:20

**39/14 Items to be brought forward to future meetings:** *members are asked to highlight and agree proposals for items to be brought forward to the next meeting and highlight further items for future discussion:* MS 4:25

- NoSPHN Quality Framework

**40/14 Date of next meeting:** *This was scheduled for Tuesday 28<sup>th</sup> October 2 – 4.30pm but is not now suitable for all - members are asked to consider a new date. The 2<sup>nd</sup> Oct is suitable for all DsPH with the exception of Sarah but only 6 weeks away. An alternative would be to review both the October and the 10<sup>th</sup> December meeting dates and hold one meeting in November (reducing the number of meetings this year to 5).* 4:30

### **Videoconference venues / attendees:**

Aberdeen	Susan Webb, Katherine McClure
Inverness	Margaret Somerville, Pip Farman
Rothesay	Elaine Garman (NHSH/A&B)
Kirkwall	Louise Wilson
Lerwick	Sarah Taylor
Stornoway	Maggie Watts (tbc)
NoSPG	Jim Cannon