

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Friday 21<sup>st</sup> November 2014, 10:00 am – 12:30pm

Videoconferencing venues are given at the end of the agenda for ease of reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 816666, Alex Medcalf on 01463 704930 or Pip on 07713 632326.

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			<b>Timings</b>
<b>41/14</b>	<b>Welcomes:</b> Ken Oates <b>Apologies:</b> have been received from Phil Mackie, Jonathon Iloya, Kerry Russell and Sharon Pflieger		10:00
<b>42/14</b>	<b>Minutes of the last meeting</b> 21 <sup>st</sup> August (paper attached) <i>Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	LW	
<b>43/14</b>	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to note / comment on the updates.</i> <ul style="list-style-type: none"> <li>NHSG CDPH Jonathon Iloya – regional dental public health developments</li> <li>NHSG evidence reviews (feedback from members)</li> <li>NHSH DPH appointment - Dr Hugo van Woerden</li> </ul>	SW KO	10:05
<b>44/14</b>	<b>ScotPHN updates and developments</b> (this item will be taken when Ann Conacher joins the meeting at about 11 am) <b>44.1 Scottish Public Health Network (ScotPHN)</b> <b>a Update</b> (paper attached). <i>Members will be asked to comment on / note the update circulated</i>	AC	(11:00)
<b>45/14</b>	<b>North of Scotland Planning Group / programmes</b> <b>45.1 Feedback from NoSPG meeting 24<sup>th</sup> September 2014</b> (verbal report / NoSPG agenda attached for reference) <i>Members will be asked to comment on/ note the feedback</i>	ST/JC	10:15
	<b>45.2 Update on NoSPG workplan / programme developments including:</b> <b>a</b> NoSPG workplan / exception report May 2014 (2 papers attached for information) <b>b</b> NoSPG programme updates ( <i>to note feedback in particular re NoSPHN input to NOSCAN, Cardiac and Child Health programmes</i> ) <b>c</b> NoSPG annual event 20 <sup>th</sup> November 2014 (programme attached for reference) – <i>those attending will be asked to give verbal feedback and review any implications for NoSPHN</i> <b>d</b> Refresh of the NoSPG Integrated Planning group (paper attached) <i>Members will be asked to comment on the draft NoSIPG paper and make suggestions for Health Intelligence representation</i>	JC JC/PF All JC	10:20
	<b>45.3 Low volumes / outcomes and sustainability work</b> (paper attached / verbal feedback) <i>Members will be asked to note the feedback from the meeting on the 12<sup>th</sup> September and subsequent discussion at NoSPG.</i>	PF/MW	10:40
<b>46/14</b>	<b>Public Health Network Workplan</b> <b>46.1 Update on NoSPHN programmes of work</b>  <b>a Health Protection</b> (paper attached re meeting 3 <sup>rd</sup> Oct and verbal feedback re Health Protection Oversight Group) <i>Members will be asked to note the discussion held on the 3<sup>rd</sup> October, ongoing feedback from the Oversight Group and identify any potential need for NoSPHN action.</i>	PF/ST	10:50

	<b>b Health Intelligence</b> (verbal update) <i>Members will be asked to note the update.</i>	PF	10:55
	<b>c Health Improvement</b> (verbal updates)		
	• Collaborative meeting 5 <sup>th</sup> September 2014	PF	11:05
	• SHWL Hub developments	SW	
	<b>d Workforce planning</b> (verbal updates)		
	i Work experience placements – <i>feedback and reflections for future requests</i>	PF	11:10
	ii Specialty recruitment information (leaflet attached – see also available at <a href="http://www.nospnh.scot.nhs.uk/?page_id=2811">http://www.nospnh.scot.nhs.uk/?page_id=2811</a> – <i>review and next steps</i>	PF	
	iii Remote and Rural Public Health module - update	MW	
	iv Agenda for workforce planning session 21.11.14 pm (paper attached)	LW	
	<b>e Futures thinking / planning</b> <i>Members will be asked to note / discuss the following updates</i>		10:20
	i 3 Horizons learning set and further workshops (verbal update)	PF	
	ii Population of 1.3M scoping (paper attached / verbal update) <i>Members will be asked to discuss the paper, note feedback following the NoSPG meeting and agree next steps.</i>	PF	
	iii Integration updates <i>Members will be asked to update on local developments</i>	LW/ members	
	<b>46.2 NoSPHN Workplan 2014/15</b>		
	<b>a Workplan update (2014/15)</b> (paper attached) – <i>members are asked to comment on/note progress and discuss planned developments overall.</i>	PF	11:30
	<b>b Specific updates from key groups / programmes</b> and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates.</i>	PF	11:35
	<b>c Budget update</b> (verbal update) <i>Members will be asked to note the update and advise on further priorities for spend to the end of the financial year.</i>	PF	11:40
	<b>d Further developments / proposals – for discussion</b>		11:45
	Developing and promoting our remote and rural perspectives (including building NoSPHN capacity, potential income generation and promotional activities) and promoting NoSPHN (a NoSPHN poster will be available to view at the meeting and is also available to view on the NoSPHN website)	LW	
		PF	
	<b>46.3 Scottish Affairs Committee Faculty Conference 2014 verbal feedback</b> (programme attached for reference – see also <a href="http://www.fphscotconf.co.uk/programme">http://www.fphscotconf.co.uk/programme</a> ) <i>Members who attended will be asked to feedback comments on the event.</i>	LW/PF	12:00
47/14	<b>AOCB</b>		12:10
	• <b>Review of Public Health</b>	LW	
48/14	<b>Items to be brought forward to future meetings:</b> <i>members are asked to highlight and agree items for the next meeting and highlight items for future discussion</i>	LW	12:20
49/14	<b>Date of next meeting / meetings next year</b> (including proposal to reduce number of NoSPHN meetings per year to 5) 2pm - 4.30pm all with Video/Telecom facilities	LW	12:25
	Monday 19 January 2015		
	Tuesday 10 March 2015		
	Tuesday 19 May 2015		
	Tuesday 25 August 2015		
	Tuesday 10 November 2015		12:30

#### Videoconference venues / attendees:

**Attending in person in Inverness:** Sarah Taylor, Maggie Watts, Louise Wilson, Ken Oates, Susan Webb, and Pip Farman

**Attending by videoconference:** Jim Cannon (NoSPG, Kings Cross, Dundee), Ann Conacher ScotPHN, Room 6.2)