

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 22<sup>nd</sup> August 2017, 2:00 – 4:30 pm

Videoconferencing venues given at the end of the agenda for reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, Louise Benson on 01463 704790 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

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|--------------|--|---|-------------|
| <b>33/17</b> | <b>Welcomes and apologies:</b> Apologies have been received from Susan Webb  | LW  | 2:00        |
| <b>34/17</b> | <b>Minute of the last meeting</b> 23 <sup>rd</sup> May 2017 (paper attached)<br>Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>  | LW  |             |
| <b>35/17</b> | <b>Matters arising from the last meeting and not on the agenda</b> (verbal updates)<br><i>Members will be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> <li>• Engagement with NHS Tayside colleagues</li> <li>• Island Bill</li> </ul>   | LW<br>MW                                  |             |
| <b>36/17</b> | <b>Scottish Public Health Network (ScotPHN) - updates</b><br><b>a Updates / workplan</b> <i>Members will be asked to comment on / note the update circulated</i> (paper attached)  | LW  | 2:15        |
| <b>37/17</b> | <b>North of Scotland – Regional Planning Developments (verbal updates)</b><br><b>Members will be asked to update on and note developments</b> <ul style="list-style-type: none"> <li><b>a Public Health Representation</b></li> <li><b>b NoS Regional Delivery Board meeting 14th August / developments</b></li> <li><b>c Regional Delivery Plan - document</b></li> <li><b>d Public Health Commission</b></li> <li><b>e Update on (NoSPG) - workplan and programme developments</b></li> </ul>  | LW<br>LW/AII<br>HvW<br>HvW/LW<br>JC       | <b>2:20</b> |
| <b>38/17</b> | <b>NoSPHN Workplan 2017/18</b> <ul style="list-style-type: none"> <li><b>a Workplan update 2017/18</b> (paper attached). <i>Members will be asked to comment on progress</i></li> <li><b>b Specific updates from key groups / programmes and related actions not on the agenda</b> (paper attached). <i>Members will be asked to comment on / note the updates.</i></li> <li><b>c NoSPHN Lead role / and Vice Lead role – with updated NoSPHN Terms of Reference</b> (verbal update/paper attached) <i>Members will be asked to agree the nomination for Lead role and seek nominations for the Vice Chair role</i></li> <li><b>d NoSPHN audit</b> (paper to follow) <i>Members will be asked to discuss / comment on the paper and agree proposals</i></li> </ul> | LW/PF<br><br>PF<br><br>LW/PF<br><br>LW/PF | 2:40        |
| <b>39/17</b> | <b>Public Health Network Workplan</b><br><b>Update on NoSPHN programmes of work</b> <i>Members will be asked to discuss / comment on the items / papers</i> <ul style="list-style-type: none"> <li><b>a Health Protection</b> <ul style="list-style-type: none"> <li><b>i NoS Island Health Protection Resilience / rota developments – update</b> (verbal update)</li> <li><b>ii On call costs</b> (verbal update)</li> <li><b>iii Sharing education sessions</b> (verbal update)</li> <li><b>iv NoS MOU for Surge Capacity</b> (paper attached) – <i>Members will be asked to</i></li> </ul> </li> </ul>   | LW/AII<br><br>CL<br>PF<br>PF              | 3:00        |

*approve the final version and make provision to sign off.*

**b Workforce planning / developments / CPD – Members will be asked to note / comment on updates**

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|---|---|-------|------|
| i | Scottish Faculty Conference 2 <sup>nd</sup> /3 <sup>rd</sup> November 2017 (Aviemore) (paper attached)  | PF/CL | 3:15 |
|   | <ul style="list-style-type: none"> <li>• Planning update</li> <li>• NoSPHN Abstracts approved</li> <li>• Webcasting</li> <li>• NoSPHN prize (best remote and rural poster)</li> </ul> |       |      |

**c NoS job adverts – joint approaches (verbal input)** PF

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|--|-------|------|
| <b>d New developments</b> (2 papers to follow) | LW/PF | 3:30 |
| i Realistic medicine / public health           | LW/PF |      |
| ii Stratification scoping exercise             |       |      |

- |   |     |      |
|---|-----|------|
| <b>e Futures thinking / planning</b>  | LW  |      |
| i Scenarios development (verbal update)   | PF  | 3:50 |
| ii Reflections on the remote DPH role (paper attached for DsPH only)                                  | All |      |
| iii Integration updates – <i>Members will be invited to give verbal updates on local developments</i> |     |      |

**40/17 National reviews/developments** (updates and implications for NoSPHN/ workplan)  
*Members will be asked to give verbal updates and discuss implications for NoSPHN*

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|---|--|------|
| <b>a Public Health Reform</b> (verbal update)   |  | 4:00 |
| <ul style="list-style-type: none"> <li>• Public health priorities</li> <li>• National Public Health Organisation</li> <li>• Joint Public Health Partnerships</li> </ul>   | All<br>All<br>All                          |      |
| <b>b Shared Services Review (SSR)</b> work streams – updates and implications for NoSPHN (verbal updates)   |  |      |
| <ul style="list-style-type: none"> <li>• Health protection on call (Ken Oates / Liz Smart representing NoS) (paper attached)</li> <li>• Screening services</li> <li>• National and regional planning</li> <li>• Health Intelligence</li> <li>• Knowledge services</li> <li>• Developmental</li> </ul> | PF<br><br>LW<br>MW<br>HvW<br>-<br>CL<br>LW |      |
| <b>c Health and Social Care Delivery Plan – Members will be asked to share / consider the wider / Public Health implications of the developments</b>  |  |      |
| <b>d Draft summary of developments diagram</b> (paper attached – for DsPH only – not for wider circulation) – <i>Members will be asked to comment on the summary and approve for wider circulation</i>  | PF   |      |

**41/17 AOCB** 4:20

**42/17 Items to be brought forward to future meetings:** *Members are asked to highlight and agree items for the next meeting and items for future discussion* All 4:25

**43/17 Dates of next / future meetings:** 5th December (by vc/tc 2 - 4.30pm) 4:30

**Videoconference / attendees**

Aberdeen	Chris Littlejohn (for Susan Webb)
Inverness	Hugo van Woerden, Pip Farman
Orkney	Louise Wilson
Western Isles	Maggie Watts
NoSPG	Jim Cannon