

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 29<sup>th</sup> April 2014, 2:00– 4:30pm

Videoconferencing venues are given at the end of the agenda for ease of reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 816666, Alex Medcalf on 01463 704930 or Pip on 07713 632326.

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			<b>Timings</b>
10/14	<b>Welcomes and apologies:</b> Sarah Taylor, Noelle O'Neill and Anne Conacher	MS	2.00
11/01	<b>Minutes of the last meeting</b> 18 <sup>th</sup> February (paper attached) <i>Minute for approval. Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MS	
12/14	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to note / comment on the updates.</i>		2:05
	<ul style="list-style-type: none"> <li>• North of Scotland Regional Resilience Partnership</li> <li>• NoSPHN Lead role (for review by August 2014)</li> <li>• NHSG – recruitment to Consultant posts</li> <li>• ME/CFS – updates from Boards</li> <li>• Invitation to Elaine Mead as Chair NoSPG to attend – provisionally set for 11th June 2014 meeting – <i>Members will be asked to outline the focus for discussion</i></li> </ul>	PF MS SW MS MS	
13/14	<b>ScotPHN / NHSHS updates and developments</b> <b>13.1 Scottish Public Health Network (ScotPHN)</b> <b>a Update</b> (paper attached). <i>Members will be asked to comment on / note the update given.</i> <b>b ScotPHN audit</b> (verbal update – NoSPHN response attached for reference) <b>c Welfare reform - proposal</b> (verbal update) – Members will be asked to comment on a proposal for a joint NoS welfare reform event and potential for joint work.	PM	2.20
	<b>13.2 Audit of NoSPHN</b> – Members will be asked to reflect on the ScotPHN audit and lessons learned for NoSPHN and discuss whether NoSPHN should prioritise an audit / evaluation based programme this year?	MS	2:35
14/14	<b>North of Scotland Planning Group / programmes</b> <b>14.1 Feedback from NoSPG meetings</b> (verbal report): NoSPG meeting 19 <sup>th</sup> February (the next NoSPG meeting is 28 <sup>th</sup> May). <i>Members will be asked to note the report.</i>	PF	2:45
	<b>14.2 Update on NoSPG / programme developments</b> (paper attached) <b>a</b> NoSPG workplan (verbal update) – <i>Members will be asked to discuss / note the update</i> <b>b</b> NoSPG Annual event focussing on sustainability - 20 <sup>th</sup> November 2014 <i>Members are asked to note the date.</i>	JC	
	<b>14.3 Small volumes / outcomes and sustainability work</b> (papers attached / verbal report) <i>Members are asked to comment on the outcomes of the literature review and further planned developments</i>	PF	2:55
	<b>14.4 NoSPHN annual report to NoSPG</b> (verbal update) <i>Members will be asked to note the change in focus of the NoSPG annual report and approve the NoSPHN report to NoSPG</i>	PF	3:10

15/14	<b>Public Health Network Workplan</b>		
	<b>15.1 NoSPHN Work plans 2014/15</b>		3:15
	<p><b>a Workplan update (2014/15)</b> (2 papers attached) - <i>Members will be asked to approve the 2014/15 workplan and comment on/note progress and discuss planned developments</i></p> <p><b>b Specific updates from key groups / programmes</b> and related actions not on the agenda (paper attached). <i>Members will be asked to comment on / note the updates.</i></p> <p><b>c NoSPHN Budget</b> (verbal update)</p>	PF PF PF	
	<p><b>15.2 Workforce planning session</b> 7<sup>th</sup> March 2014 – (paper attached)</p> <p>Summary of actions from meeting on the 7<sup>th</sup> March - <i>Members will be asked to note progress and discuss further development of the proposals agreed at the meeting including:</i></p> <ul style="list-style-type: none"> <li>• Futures thinking / planning (Actions A and F)</li> <li>• Health Protection (Actions B)</li> <li>• Health Improvement (Actions C)</li> <li>• Service improvement (Actions D)</li> <li>• Health Intelligence (Actions E)</li> <li>• Workforce planning (training posts) (Actions F)</li> </ul>	MS/PF	3:25
	<b>15.3 NoSPHN 2014/15 CPD plan</b> (paper attached) <i>Members will be asked to note the proposed CPD plan for the year and a provisional timetable for approval</i>	PF	3:45
	<b>15.4 Scottish Affairs Committee Faculty Conference 2014</b> (verbal update) – <i>Members will be asked to discuss / note planning for the next Faculty Conference in Scotland and endorse a proposal to award a NoSPHN prize for the best remote and/or rural focussed poster.</i>	PF	3:50
	<p><b>15.5 Inequalities Discussion</b> (links to papers below) – discussion to focus on Report of the Ministerial Task Force on Inequalities, Welfare Reform and SIMD - Colin Fischbacher's paper 'Identifying Deprived Individuals' – <i>Members will be asked to share understanding of the work / their impacts and any implications for the NoSPHN workplan.</i></p> <ul style="list-style-type: none"> <li>• <b>Report of the Ministerial Task Force on Health Inequalities (2013) (2<sup>nd</sup> review)</b> <a href="http://www.scotland.gov.uk/Publications/2014/03/2561">http://www.scotland.gov.uk/Publications/2014/03/2561</a></li> <li>• <b>NHSHS evidence submitted to the task force above</b> <a href="http://www.healthscotland.com/documents/23047.aspx">http://www.healthscotland.com/documents/23047.aspx</a></li> <li>• <b>Identifying "deprived individuals": are there better alternatives to the Scottish Index of Multiple Deprivation (SIMD) for socioeconomic targeting in individually based programmes addressing health inequalities in Scotland?</b> Colin Fischbacher <a href="http://www.scotpho.org.uk/publications/reports-and-papers/1165-identifying-qdeprived-individualsq-are-there-better-alternatives-to-the-scottish-index-of-multiple-deprivation-simd-for-socioeconomic-targeting-in-individually-based-programmes-addressing-heal">http://www.scotpho.org.uk/publications/reports-and-papers/1165-identifying-qdeprived-individualsq-are-there-better-alternatives-to-the-scottish-index-of-multiple-deprivation-simd-for-socioeconomic-targeting-in-individually-based-programmes-addressing-heal</a></li> <li>• <b>Welfare Reform papers</b> ScotPHN: <a href="http://www.scotphn.net/projects/current_projects/impact_of_welfare_reform">http://www.scotphn.net/projects/current_projects/impact_of_welfare_reform</a> ScotPHO <a href="http://www.scotpho.org.uk/downloads/scotphoreports/scotpho131002_impactofwelfarereform_1.pdf">http://www.scotpho.org.uk/downloads/scotphoreports/scotpho131002_impactofwelfarereform_1.pdf</a></li> </ul>	MS	3:55
16/14	<b>AOCB</b>	MS	4:20
17/14	<p><b>Items to be brought forward to future meetings:</b> <i>members are asked to highlight and agree proposals for items to be brought forward to the next meeting (11<sup>th</sup> June 2014) and highlight further items for future discussion:</i></p> <ul style="list-style-type: none"> <li>• June 2014 NoSPHN meeting (formal feedback from NoSPHN Health Protection, Health Intelligence and Health Improvement working groups)</li> <li>• Substance misuse developments (Susan Webb)</li> <li>• NoSPHN Quality Framework</li> <li>• Integration agenda (June / August meetings)</li> </ul>	MS	4:25

**18/14**    **Date of next meeting:** Wednesday 11th June 2014 2 – 4.30pm

Dates for 2014: (all dates 2pm – 4.30pm with video/teleconference)

Thursday 21st August

Tuesday 28th October

Wednesday 10th December

See further NoSPHN related meeting dates below

**Videoconference venues / attendees:**

<b>NHS Grampian</b>	Summerfield House, Aberdeen	Susan Webb
<b>NHS Highland</b>	Mull Room, Assynt House, Inverness	Margaret Somerville, Pip Farman, Elaine Garman for inequalities discussion) (Lochgilphead)
<b>NHS Orkney</b>	Health Centre Meeting Room, Kirkwall	Louise Wilson
<b>NHS Western Isles</b>	South Beach Street, Stornoway	Maggie Watts
<b>ScotPHN</b>	By phone (2-3pm)	Phil Mackie
<b>NoSPG</b>	NoSPG office	Jim Cannon (tbc)