

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Wednesday 2<sup>nd</sup> November 2016, 1:00 – 3:30 pm

Videoconferencing venues will be given at the end of the agenda for reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, Louise Benson on 01463 704790 or Pip on 07713 632326.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			Timing
<b>21/16</b>	<b>Welcomes, apologies – Phil Mackie &amp; Kerry Russell</b>	LW	1:00
<b>22/16</b>	<b>Minute of the last meeting</b> 23 <sup>rd</sup> August 2016 (paper attached) Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	LW	
<b>23/16</b>	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> <li>Dental Public Health – NHSO update</li> <li>UHI updates / mapping of academic links / endowment funds</li> <li>National Clinical Cancer Services Group – public health representation</li> <li>FPH practitioner scheme - implications</li> <li>Review of strategic commissioning plans</li> <li>Rural proofing toolkit</li> <li>Yammer</li> <li>NHS Grampian Clinical Strategy</li> </ul>	LW HvW LW PF PF PF PF SW/CL	
<b>24/16</b>	<b>Scottish Public Health Network (ScotPHN) - updates</b> <b>24.1 Updates / workplan</b> <i>Members will be asked to comment on / note the update circulated.</i> <ul style="list-style-type: none"> <li>a ScotPHN Workplan update (paper attached)</li> <li>b Advisory Group Meeting 5<sup>th</sup> December 2016 – workshop/input</li> </ul>	AC	1:30
<b>25/16</b>	<b>North of Scotland Planning Group / programmes</b> <b>25.1 Feedback from NoSPG meetings</b> (NoSPG papers are available at <a href="http://www.nospg.nhsscotland.com">http://www.nospg.nhsscotland.com</a> ). <i>Members will be asked to comment on/note the feedback on the following items and highlight any implications for NoSPHN</i> <ul style="list-style-type: none"> <li>a NoSPG meeting 5<sup>th</sup> September feedback (agenda attached)</li> <li>b NoSPG annual event 30<sup>th</sup> Nov – NoSPHN attendance and evening session (29<sup>th</sup> Nov) (paper attached for information)</li> <li>c Attendance at next NoSPG meeting 7<sup>th</sup> December</li> </ul>	JC/LW LW LW	1:45
	<b>25.2 Update on NoSPG workplan / programme developments:</b> <ul style="list-style-type: none"> <li>a Major Trauma Review (verbal update) <i>Members will be asked to note the update.</i></li> <li>b NoS Clinical Strategy developments (2 papers attached / verbal update) <i>Members will be asked to discuss the demography work in the context of the foundation work other information needs / support that NoSPHN might give to the Regional Clinical Strategy.</i></li> <li>c Surgical services (verbal update) <i>Members will be asked to note the update.</i></li> <li>d Population of 1.3M / Cancer intelligence hub (meeting 28<sup>th</sup> Sept) (verbal update) <i>Members will be asked to note the update.</i></li> </ul>	PF HvW/ JW/MB/ PF JC/PF PF	

<b>26/16</b>	<b>National reviews/development</b> (updates and implications for NoSPHN) <i>Members will be asked to give verbal updates and discuss related implications for NoSPHN</i>	2:15
	<ul style="list-style-type: none"> <li>a <b>Public Health Review</b> - implications for NoSPHN (verbal update) All</li> <li>b <b>Public Health Strategy</b> – implications for NoSPHN (verbal update) All</li> <li>c <b>National Health Intelligence</b> – next steps (verbal update) PF</li> <li>d <b>Shared Services Review (SSR)</b> – verbal updates SW</li> <li>e <b>Islands Bill / discussion</b> – verbal discussion LW</li> </ul>	
<b>27/16</b>	<b>Public Health Network Workplan</b>	
	<b>27.1 Update on NoSPHN programmes of work</b>	2:25
	<ul style="list-style-type: none"> <li>a <b>Health Protection</b> <ul style="list-style-type: none"> <li>i NoS Island Health Protection Resilience / rota developments – update (verbal update) <i>Members will be asked to note / discuss the position</i> LW/MW</li> </ul> </li> <li>b <b>Workforce planning / developments / CPD (verbal updates)</b> <ul style="list-style-type: none"> <li>i Scottish Faculty Conference October 2016 – feedback (stand, posters &amp; webcast) <i>Members will be asked to feedback on the conference</i> All</li> <li>ii Scottish Faculty Conference 2<sup>nd</sup>/3<sup>rd</sup> November 2017 (Aviemore). <i>Members will be asked to seek nominations from Boards for the organising committee and suggest themes / speakers for the conference.</i> LW</li> </ul> </li> <li>c <b>Futures thinking / planning</b> <ul style="list-style-type: none"> <li>i Scenarios development (paper attached) – for discussion. <i>Members are asked to consider whether to take forward scenario planning for use in the North, and how in principle this could be taken forward (scenario adaption or new generation).</i> LW</li> <li>ii NoSPHN development day, 1st March 2017, full day meeting in person in Inverness <i>Members are asked to discuss the focus for the agenda and invitees.</i> PF</li> <li>iii Integration updates – <i>Members will be asked to give verbal updates on local developments</i> All</li> </ul> </li> </ul>	
	<b>27.2 NoSPHN Workplan 2016/17</b>	3:10
	<ul style="list-style-type: none"> <li>a <b>Workplan update</b> (paper attached) - <i>Members will be asked to comment on: the updated plan; progress; priorities to the end of the financial year and our suggested top 3 visibility products</i> PF</li> <li>b <b>Specific updates from key groups / programmes and related actions not on the agenda</b> (paper attached). <i>Members will be asked to comment on / note the updates.</i> PF</li> <li>c <b>NoSPHN budget 2016/17 and 2017/18 funding.</b> <i>Members will be asked to note the current position and discuss funding for 2017/18.</i> PF</li> </ul>	
<b>28/16</b>	<b>AOCB</b>	
<b>29/16</b>	<b>Items to be brought forward to future meetings:</b> <i>Members are asked to highlight and agree items for the next meeting and items for future discussion</i>	All
<b>30/16</b>	<b>Dates of next meetings 2017:</b> (all by vc/tc, 2 - 4.30pm)	3:30
	7th February 28th March 23rd May 22nd August 5th December	

**Videoconference / attendees:**

Aberdeen	Susan Webb and Chris Littlejohn
Inverness	Hugo van Woerden and Pip Farman
Orkney	Louise Wilson (tc)
Western Isles	Maggie Watts
NoSPG	Jim Cannon, Mike Bisset (tbc)
ScotPHN	Ann Conacher (tc) until 2.30pm
Glasgow	Jenny Wares (NHSH) (tc)