NORTH OF SCOTLAND PUBLIC HEALTH NETWORK

Steering Group Meeting

Tuesday 31st May 2016, 2:30 – 5:00pm

Videoconferencing venues are given at the end of the agenda for reference.

If videoconferencing: the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, Louise Benson on 01463 704790 or Pip on 07713 632326.

Items highlighted are priority agenda items for the meeting

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

	AGENDA		-
01/16	Welcomes, apologies (received from Susan Webb, William Moore, Ann Conacher, Jonathon Iloya, Martin Malcolm, Noelle O'Neill & Elaine Garman)	LW	Timings 2:30
02/16	Minute of the last meeting 22 nd March 2016 (paper attached) Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	LW	
03/16	 Matters arising from the last meeting and not on the agenda Members will be asked to note / comment on the updates. Dental Public Health – NHSO update UHI updates / mapping of academic links Highlighting nationally cuts in funding bundles / how local Boards managing Mapping of national work streams 	LW HvW LW/PF PM	
04/16	Scottish Public Health Network (ScotPHN) - updates 4.1 Updates / workplan		2:40
	a ScotPHN Workplan update (paper attached) <i>Members will be asked to comment on / note the update circulated.</i>	PM	
	4.2 Shared Services Review (SSR) (paper attached) – <i>Members will be asked to discuss SSR developments and implications for the NoS</i>	PM	
05/16	North of Scotland Planning Group / programmes 5.1 Feedback from NoSPG meetings (NoSPG papers are available at http://www.nospg.nhsscotland.com). Members will be asked to comment on/note the feedback on the following items and highlight any implications for NoSPHN		2:55
	a Next NoSPG meeting (June meeting cancelled) – representation and sharing of NoSPHN Phase 1&2 work at a future NoSPG	PF/JC	
	b NoSPG IPG meeting 20 th April 2016 (agenda attached for information)	JC	
	 National planning developments (paper attached) Members will be asked to comment on the paper circulated 	JC	
	 5.2 Update on NoSPG workplan / programme developments: a Major Trauma Review (verbal updates) – Members will be asked to reflect on the impact / process of NoSPHN input, learning and next steps 	All	3:05
	b NoS Clinical Strategy developments (3 papers attached / verbal update) – Members will be asked to note the project outline documentation, NoSPHN representation and comment on a draft outline to the demographics work proposed / wider data to support the work stream	HvW/PF	
	 Population of 1.3 Million developments / cancer intelligence developments – (paper attached) – Members will be asked to note the update 	PF	
	d NoSPHN annual report to NoSPG (draft) (paper attached) - for comment / noting	PF	
	e NoSPG event November 30 th November 2016 – Dundee – <i>Members will be asked to discuss representation on the planning group</i>	PF	

06/16	f Support to NoSPG team (health intelligence) National reviews (updates and implications for NoSPHN) Members will be asked to give verbal updates discuss related implications for NoSPHN	PF	3:25
	a Public Health Review - implications for NoSPHN? (verbal update) b Public Health Strategy - implications for NoSPHN? (verbal update) c National Health Intelligence workshops - remote access update (verbal update) d SNP manifesto - implications for NoSPHN / NoSPHN related work (NB Shared services review will be discussed at Item 4)	LW All PF All	
07/16	Public Health Network Workplan 7.1 Update on NoSPHN programmes of work		3:45
	 a Health Protection i NoS Island Health Protection Resilience / rota developments - update (verbal update) 	LW	
	 b Workforce planning / developments / CPD i Defined Specialists Session 26th April 2016 (verbal update) ii Scottish Faculty Conference October 2016 (verbal update) NoSPHN Abstracts 	PF	
	 Remote access to the event – request for support with funding 		
	c Futures thinking / planning i Securing and Strengthening Public Health Functions in the NoS (Phase 2) (verbal update) Members will be asked to reflect on the programme of work, lessons learned and implications for next steps particularly maximising the outputs and promoting the work	LW/HvW	
	ii Integration updates - Members will be asked to give verbal updates on local developments.	All	
	7.2 Proposals for new work / other developments		4:05
	a Summary of new / ongoing developments for 2016 – 17 – maximising developments (paper attached) – Members will be asked to agree priorities and a 'top 3' high visibility pieces of work for the year	LW/PF	
	 Review of strategic commissioning plans (verbal update) Draft rural proofing toolkit (for national developments) (paper attached) – for comment 	LW/PF PF	
	7.3 NoSPHN Workplan 2016/17		4:30
	a Workplan update (paper attached) - <i>Members are asked to comment the updated plan and progress</i>	PF	
	b Specific updates from key groups / programmes and related actions not on the agenda (paper attached). Members will be asked to comment on / note the updates.	PF	
	c NoSPHN Lead role – 2 year review	LW	
08/16	AOCB (verbal reports)		4:40
	 Emotional Labour and Leadership Scottish Branch of the Faculty of Homelessness and Inclusion Health – NoS support 	LW PF	
	 National Clinical Cancer Services group – public health representation (WM) Scottish Health Technologies group – NoS representation 	PF MW	
09/16	Items to be brought forward to future meetings: Members are asked to highlight and agree items for the next meeting and items for future discussion	All	4:55
10/16	Dates of next meetings: Tuesday 23rd August, 2:30 – 5:00pm Wednesday 2 nd November, 1.00 – 3:30pm		

Videoconference / attendees:

Chris Littlejohn, Jillian Evans, Maria Rossi (for Item 5.2)
Hugo van Woerden, Jim Cannon (NoSPG), Pip Farman
Louise Wilson
Maggie Watts
Phil Mackie Aberdeen Inverness

Orkney Western Isles ScotPHN