

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK**

Steering Group Meeting

Thursday 3rd February 2011, 2:00 – 4:30 pm

Videoconferencing contact details given at end of agenda

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

		Timings
01/11	Welcomes and apologies	2:00
02/11	Minutes of last meeting (15 th December 2010 attached) <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	ST
03/11	Matters arising not on the agenda a) HEAT targets and Remote and Rural Inequalities	PF
04/11	Public Health Network Workplan	
	4.1 Civil Contingencies – a common approach in the North of Scotland? Presentation by Tom Lafferty NHSWI Emergency Planning Officer (paper attached). <i>Members will be asked to discuss the potential for a NoS Common Approach to Civil Contingencies.</i>	TL 2:10
	4.2 Review of NoS Surge Capacity MOU (revised MOU and 2 papers attached). <i>Members will be asked to comment on / approve the revised MOU.</i>	PF 2:30
	4.3 Public Health Overview / action plan (verbal report). <i>Members will be asked to note the report given.</i>	LW 2:35
	4.4 NoSPHN Workplan 2010 – 2011 / 2011- 2012	2:40
	a) Workplan update (2010/11) and forward plan for 2011/12 (paper attached). <i>Members will be asked to note the update and comment on/approve the forward planning elements.</i>	PF
	b) Specific updates from Groups / programmes not on the agenda (paper attached). <i>Members will be asked to comment on / note the update.</i>	PF
	c) NoSPHN Draft Annual report 2010/2011 (draft paper attached). <i>Members will be asked to comment on / approve the draft report for submission to NoSPG.</i>	PF
	4.5 Review of delivery of CAMHS Needs Assessment and support to NoSPHN Programmes of work (paper attached). <i>Members will be asked to comment on the paper, note the findings and discuss and agree recommendations.</i>	PF 2:55
	4.6 Public Health Faculty Conference 10th to 11th November 2011 (paper attached). <i>Members will be asked to note details and feedback views on the issues highlighted in the paper presented.</i>	PF 3:05
	4.7 Well North – Remote and Rural Anticipatory Care Project	AM 3:15
	a) Update (paper attached). <i>Members will be asked to comment on / note the update given.</i>	
	b) Draft Final Evaluation report (verbal update). NB Item to be further discussed at the end of the meeting in a closed meeting of the DsPH.	
05/11	North of Scotland Planning Group	
	5.1 Feedback NoSPG IPG Group (21 st December 2010) (verbal report) and NoSPG updates. <i>Members will be asked to note the update given.</i>	ST 3:20
	5.2 Horizon Scanning to Inform NoSPG Decision Making in the Future (update paper attached). <i>Members will be asked to note feedback/progress to date and agree next steps.</i>	ST 3:25
	5.3 ADTC collaborative (paper attached). <i>Members will be asked to comment on / note the update.</i>	PF 3:40
06/11	Further business	
	6.1 Scottish Public Health Network (ScotPHN) (paper attached). <i>Members will be asked to comment on / note the update given.</i>	ST 3.45
	6.2 NHS Health Scotland – (NHSHS Quarter 2 report attached). <i>Members will be</i>	WR 3:50

asked to note / comment on the update.

07/11 AOCB

08/11 Date of next meeting Wednesday 20th April 2011, 10-12.30 with video/
teleconference

Following meeting dates – all 2-4.30pm

Wednesday 15th June

Wednesday 3rd August

Wednesday 5th October

Wednesday 7th December

09/11 Closed Discussion of DsPH

3:55

9.1 Well North Draft Final Evaluation report (draft paper circulated by email to be DsPH only). *DsPH will be asked to comment on the draft report and agree implications of the findings.* AM

9.2 NoS Review of Weight Management Services in the North of Scotland (Bariatric surgery) (draft paper circulated by email to DsPH only). *DsPH will be asked to comment on the report circulated prior to circulation to NoSPG.* PF

Meeting to conclude.

4:30

Videoconferencing: the Grampian bridge will dial all sites direct approximately 10 minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444, Pip on 07713 632326 or Alex on 01463 704930.

Video/teleconference venues:

NHS Highland	DPH Office Assynt House Inverness
NHS Orkney	Meeting room Victoria Street
NHS Grampian	DPH Office Summerfield House Aberdeen
NHS Shetland	tbc
NHS Western Isles	South Beach St. Stornoway
NHS Health Scotland	by teleconference Thistle House Edinburgh
Tom Lafferty	tbc