

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK**

Steering Group Meeting

Tuesday 5th December 2017, 2:00 – 4:30 pm

Attendees by venues given at the end of the agenda for reference

Videoconferencing: the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, then Louise Benson on 01463 704790 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.

AGENDA

			Timings
44/17	Welcomes and apologies:	MW	2:00
45/17	Vaccine Transformation Programme - Gareth Brown, Nicola Kerr and Pam McVeigh - Scottish Government	MW	
46/17	Minute of the last meeting 22 nd August 2017 (paper attached) Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MW	2:30
47/17	Matters arising from the last meeting and not on the agenda (verbal updates) <i>Members will be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> Nominations / Appointment of Vice Chair NoSPHN Joint approaches to jobs / job adverts 	MW LW/SW	
48/17	North of Scotland – Regional Delivery Plan. <i>Members will be asked to update on and note developments</i>		2:45
	a. NoS Regional Delivery Board developments - NoSPHN inputs and commission (paper to be circulated)	MW/All	
	b. Briefings the NoS Chief Execs meetings	MW	
49/17	NoSPHN Workplan 2017/18		
	a. Workplan update 2017/18 (paper to be circulated). <i>Members will be asked to comment on progress</i>	PF	3:00
	b. Specific updates from key groups / programmes and related actions not on the agenda (paper to be circulated). <i>Members will be asked to comment on / note the updates.</i>	PF	
	c. Drafting Proposals for the 2018/19 workplan – (paper to be circulated) <i>Members will be asked to explore proposals for the plan next year</i>	PF	
50/17	Public Health Network Workplan		
	Update on NoSPHN programmes of work <i>Members will be asked to discuss / comment on the items / papers</i>		3:20
	a. Health Protection - NoS Island Health Protection Resilience / rota developments (verbal update)	MW/LW	
	b. Workforce planning / developments / CPD – <i>Members will be asked to note / comment on updates</i>		
	i Scottish Faculty Conference 2 nd /3 rd November 2017 (Aviemore) (verbal updates)	ALL	
	ii HIA / Health in All Policies session 13 th Nov 2017 (by vc) (verbal update)	PF	
	c. Futures thinking / planning		
	i Scenarios development (verbal update)	LW	

	d. New developments / scoping (verbal updates)	HvW	
	i Realistic medicine / public health	LW	
	ii Stratification scoping exercise	DW	
	iii Collaboration with NHS Tayside colleagues	PF	
	iv Cancer – cross boundary flows	PF	
	v University - student projects		
51/17	Annual Planning Event 2018 (verbal update) – aims, dates, guest invitations	MW	3:45
52/17	National reviews/developments – standing items (updates and implications for NoSPHN/ workplan) <i>Members will be asked to give verbal updates and discuss implications for NoSPHN</i>		3:50
	a. Public Health Reform (verbal updates)		
	i Public health priorities	All	
	ii National Public Health Organisation	All	
	iii Joint Public Health Partnerships	All	
	b. Shared Services Review (SSR) work streams – updates and implications for NoSPHN (verbal updates)		
	1 Health protection on call (Ken Oates / Liz Smart representing NoS) – (paper to be circulated)	PF	
	2 Screening services (now out with the SSR)	LW	
	3 National and regional planning (Maggie to lead a discussion)	MW	
	4 Health Intelligence	HvW	
	6 Developmental	SW	
	c. Community Planning Partnerships (new standing item) – <i>Members will be asked to update on local developments</i>	All	
53/17	ScotPHN update – workplan and feedback from ScotPHN Advisory Group 27.11.17 (paper attached) – <i>Members will be asked to comment on / note the report</i>	MW	4:15
54/17	AOCB		4:20
55/17	Items to be brought forward to future meetings: <i>Members are asked to highlight and agree items for the next meeting and items for future discussion</i>	All	4:25
56/17	Dates of next / future meetings: 13th February 2018 (by vc/tc 2.30 – 5.00pm)		4:30
	All meetings 2:30 – 5:30pm 8th May; 3rd July; 18th September; 27th November		

Videoconference / attendees

Aberdeen	Susan Webb
Inverness	Hugo van Woerden, Pip Farman
Orkney	Louise Wilson
Tayside	Drew Walker (tbc)
Western Isles	Maggie Watts

By phone

Gareth Brown – Head of Health Protection Division/Population Health Directorate Scottish Government (by phone)
Nicola Kerr - Vaccination Transformation Programme Manager – Scottish Government
Pam McVeigh - Business Change Authority for the Vaccination Transformation Programme – Scottish Government