

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 5<sup>th</sup> February 2019 2:00 – 4:30 pm

Attendees given at the end of the agenda for reference

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or telephone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, then Nicola Macleod on 01463 888376 or Pip on 07767 830538.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

		<b>Timings</b>
<b>62/18</b>	<b>Welcomes and apologies</b> from Drew Walker and Carol Goodman	MW 2:00
<b>63/18</b>	<b>Minute of the last meeting</b> 27 <sup>th</sup> November 2018 (email note attached) Note for approval. <i>Members will be asked to comment and state if there is any reason why the papers of the last meeting should not be made available by open access on the internet.</i>	MW
<b>64/18</b>	<b>Matters arising from the last meeting and not on the agenda</b> (verbal updates) <i>Members will be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> <li>Specialist and practitioner developments</li> <li>HITRANS support</li> </ul>	PF PF
<b>65/18</b>	<b>North of Scotland – Regional Delivery Plan</b> <i>Members will be asked to update on and note developments</i> <ol style="list-style-type: none"> <li><b>NoS Regional Planning / developments (verbal update)</b> for information / comment</li> <li><b>NoSPHN inputs / commissions</b> (verbal update) <ul style="list-style-type: none"> <li>OMFS data request (verbal update)</li> <li>Regional Clinical Forum (email attached)</li> <li>New bids for funds (verbal update)</li> <li>NoSPHN CEO's 6 monthly briefing note (paper attached for information) and discussion of the implications for NoSPHN reporting processes</li> </ul> </li> <li><b>Children and Young People's Health Services NoS # Making it Better</b> <ul style="list-style-type: none"> <li>CEO's briefing note (paper attached)</li> <li>Programme Manager (verbal update)</li> <li>Ongoing work (note of meeting attached)</li> <li>NoS Programme Leads meetings (next 6<sup>th</sup> Feb) (verbal update)</li> </ul> </li> </ol>	2:10 CG HvW LW/CG PF/CG MW
<b>66/18</b>	<b>NoSPHN Workplan 2018/19</b> <ol style="list-style-type: none"> <li><b>Workplan update 2018/19</b> (paper attached) for discussion / noting</li> <li><b>Specific updates from key groups / programmes and related actions not on the agenda</b> (paper attached). <i>Members will be asked to comment on / note the updates.</i></li> <li><b>NoSPHN budget 2018/19 and forward planning 2019/20</b> (verbal update)</li> <li><b>NoSPHN planning event 7<sup>th</sup> May 2019 – Aberdeen</b> (verbal update) – <i>Members will be asked to discuss options for the focus for the event</i></li> </ol>	2:40 PF PF PF MW
<b>67/18</b>	<b>Public Health Network Workplan</b> <b>Update on NoSPHN programmes of work</b> <i>Members will be asked to discuss / comment on the items / papers</i> <ol style="list-style-type: none"> <li><b>Health Protection – Members will be asked to comment on / note the updates</b> <ul style="list-style-type: none"> <li>NoS Island Health Protection Resilience / rota developments (verbal update)</li> </ul> </li> </ol>	3:05 MW/LW

	<ul style="list-style-type: none"> <li>NoS health protection on call improvement actions and meeting to progress next steps</li> </ul>	PF	
	<ul style="list-style-type: none"> <li>Feedback to the PH commission – NES HP training document</li> </ul>	PF	
	<b>b. Health Improvement</b> <i>Members will be asked to note / comment on the updates</i>		
	<ul style="list-style-type: none"> <li>Child Poverty Developments / funding</li> </ul>	MW	
	<b>c. Further developments / scoping</b>		
	<ul style="list-style-type: none"> <li>i NoSPHN Quality Improvement event (paper attached) <i>for comment</i></li> <li>ii Prompting questions for Board annual review meetings</li> <li>iii VTP updates (standing item)</li> <li>iv Climate Change - implications for NoSPHN (verbal update)</li> <li>v Islands (Scotland) Act 2018 / Local Government Reform – implications for NoSPHN (verbal update)</li> </ul>	PF MW ALL PF MW/LW MW	
<b>68/18</b>	<b>National reviews/developments – standing items</b> (updates and implications for NoSPHN/ workplan) <i>Members will be asked to give verbal updates and discuss any implications for NoSPHN</i>		3:40
	<b>a. Public Health Reform</b> <a href="https://publichealthreform.scot/">https://publichealthreform.scot/</a> (standing item)		
	<ul style="list-style-type: none"> <li>i Public Health Reform Board commissions and feedback from Eibhlin McHugh meeting 10<sup>th</sup> Jan – <i>to discuss inputs / implications for NoSPHN</i></li> <li>ii <a href="#">Public Health Priorities</a></li> <li>iii Joint Public Health Partnerships</li> </ul>	All/MW/SW  All All	
	<b>b. Community Planning Partnerships</b> – <i>Members will be asked to update on local developments</i>	All	
<b>69/18</b>	<b>ScotPHN update</b> (attached) – <i>Members will be asked to comment on / note the report. NB ScotPHN Advisory Group meeting is 7<sup>th</sup> Feb and scope for Healthy Ageing work to be discussed.</i>	MW	4:05
<b>70/18</b>	<b>AOCB</b>		4:10
	<b>a.</b> NHS Highland DPH report – ACE's <a href="https://www.nhshighland.scot.nhs.uk/Publications/Documents/DPH-Annual-Report-2018_(web-version).pdf">https://www.nhshighland.scot.nhs.uk/Publications/Documents/DPH-Annual-Report-2018_(web-version).pdf</a> and / or <a href="https://spark.adobe.com/page/JuNx7xNpytpXm/">https://spark.adobe.com/page/JuNx7xNpytpXm/</a>	HvW	
	<b>b.</b> Travel Concessions (2 papers attached) ADP's are coordinating a national campaign to promote access to concessionary travel for people in treatment/recovery from drug/alcohol problems. Other areas are collecting endorsements from Health & Transport Groups – NoSPHN DsPH being asked to support / lobby for support from respective areas.	HvW PF PF	
	<b>c.</b> 20mph speed restrictions (see email attached)		
<b>71/18</b>	<b>Items to be brought forward to future meetings:</b> <i>Members are asked to agree items for the next meeting and for future discussion</i>	All	4:25
	Outstanding suggestions include:		
	<ul style="list-style-type: none"> <li>Regional dental developments (2019)</li> <li>Invite to other regional public health planning reps (2019)</li> </ul>		
<b>72/18</b>	<b>Dates of next / future meetings:</b> Thursday 9 May 2:00 – 4.30pm (by vc/tc) All meetings 2:00 – 4.30pm (by vc/tc) unless noted otherwise Tuesday 2nd July Tuesday 17th September Thursday 21st November (10am – 12.30pm)		4:30

#### Videoconference / attendees

Grampian	Susan Webb (vc)
Highland	Hugo van Woerden, Pip Farman (vc)
Orkney	Louise Wilson (vc)
Western Isles	Maggie Watts (vc)