

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK  
Steering Group Meeting**

Wednesday 5<sup>th</sup> October 2011, 2:00 – 4:30 pm

**Videoconferencing:** the Grampian bridge will dial all sites direct approximately 10 minutes before the start of the meeting. In the event of problems please call the Bridge Helpline on 01224 550444, Pip on 07713 632326. Videoconferencing contact venues are given at the end of the agenda

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			Timings
34/11	<b>Welcomes and apologies</b> – apologies received from Wilma Reid, Susan Vaughan, Sharon Pflieger, Lesley Wilkie and Elaine Garman		2:00
35/11	<b>Minutes of last meeting</b> (3 <sup>rd</sup> August 2011 attached) <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	MS	
36/11	<b>Matters arising not on the agenda</b>		2:10
	• Child Health – proposed governance framework and implications for NoSPHN response submitted to NoSPG	PF	
	• Oral Health and Dentistry Workstream update	RW/PF	
37/11	<b>Public Health Network Workplan</b>		
	<b>37.1 Public Health Overview / action plan</b> – to include update on Health Protection Stocktake (verbal report). <i>Members will be asked to discuss / note the report given.</i>	PF/MS	2:20
	<b>37.2 Anticipatory Care</b>		2:25
	<b>37.2i Well North – Remote and Rural Anticipatory Care Project</b>		
	a) Well North Update (paper attached). <i>Members will be asked to comment on / note the update given.</i>	AM	
	<b>37.2ii Mainstreaming Health Checks / targeting</b> – <i>members will be asked to update verbally on local proposals for mainstreaming health checks and approaches to targeting and any recent feedback on proposals from the SG.</i>	All	
	<b>37.3 Public Health Faculty Conference 10<sup>th</sup> to 11<sup>th</sup> November 2011</b> (verbal update). <i>Members will be asked to note / feedback views on developments.</i>	MS	2:35
	<b>37.4 NoSPHN Workplan 2011- 2012</b>		2:45
	a) Workplan update (2011/12) (paper attached). <i>Members will be asked to comment on/note developments.</i>	PF	
	b) Specific updates from key Groups / programmes not on the agenda (paper attached). <i>Members will be asked to comment on / note the update.</i>	PF	
	<b>37.5 NoSPHN Lead Clinician</b> – rotation of Lead Clinician role 2012. <i>Members will be advised that the term of office of the current Lead Clinician comes to a close at the beginning of 2012 and expressions of interest in the role are being sought.</i>	PF	2:55
	<b>37.6 NoSPHN CPD event 2012</b> – <i>Members will be asked to consider the whether a CPD event should be held in early 2012 and the focus for an event (previously it was agreed to review potential training needs following the Horizon Scanning event on the 21<sup>st</sup> September).</i>	PF	3:00
38/11	<b>Further business</b>		
	<b>38.1 Scottish Public Health Network (ScotPHN)</b>	PM	3:10
	38.1i Update paper (paper attached). <i>Members will be asked to comment on / note the update given.</i>		
	38.1ii Feedback on the consultation with Boards on ScotPHN work (verbal report). <i>Members will be asked to note the report given.</i>		
	38.1iii Memorandum of Collaboration (paper to follow)		
	<b>38.2 NHS Health Scotland</b> – (2011 Quarter 1 report to be circulated for information). <i>Members will be asked to note / comment on the report.</i>	-	3:25

<b>39/11</b>	<b>North of Scotland Planning Group</b>		
	<b>39.1 Feedback from NoSPG meetings</b> (NoSPG 7 <sup>th</sup> September) (verbal report). <i>Members will be asked to note the updates.</i>	ST	3:30
	<b>39.2 NoS Child Health Evaluation Debrief</b> (draft paper attached). <i>Members will be asked to comment on / note the note of the debrief meeting.</i>	PF/NO	3:40
	<b>39.3 Horizon Scanning to Inform NoSPG Decision Making in the Future</b> (verbal update / programme attached for reference). <i>Members of the Horizon Scanning Group will join the meeting to discuss the event held on the 21<sup>st</sup> September and agree next steps from NoSPHN's perspective.</i>	ST/PF	3:50
	<b>39.4 NSAG</b>		4:10
	39.4i National Planning Forum Review of National Specialist Services - workshop on 26 August 2011 (verbal feedback) – <i>Members will be asked to note the feedback.</i>	MS	
	39.4ii NSAG application – Complex and Unusual Sleep Disorders (draft paper to follow) – <i>Members will be asked to comment on the draft review of the NSAG application prior to submission to IPG.</i>	PF/PM	
<b>40/11</b>	<b>AOCB</b>		4:25
<b>41/11</b>	<b>Date of next meeting</b> Wednesday 7 <sup>th</sup> December 2-4.30pm		4:30
	Dates for 2012 /13 to follow	AM	

#### Videoconference venues

NHS Highland	DPH Office, Assynt House, Inverness
NHS Orkney	Public Health Meeting Room, Victoria Street, Kirkwall
NHS Grampian	Susan Webb's Office, Summerfield House, Aberdeen
NHS Shetland	SMT Room, Brevik House, Lerwick
NHS Western Isles	South Beach Street, Stornoway
ScotPHN	Teleconferencing from Glasgow