

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK  
Steering Group Meeting**

Tuesday 7<sup>th</sup> February 2017, 2:00 – 4:30 pm

Videoconferencing venues given at the end of the agenda for reference.

**Videoconferencing:** the national bridge will dial all sites direct a few minutes before the start of the meeting. Those using MOVI/JABBA or phone should dial in (confirmation details will be sent to all participants by email from the videoconferencing team). In the event of problems please call first the Bridge Helpline on 01224 816666, Louise Benson on 01463 704790 or Pip on 07713 632326.

Items highlighted are priority agenda items for the meeting

**Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes / papers, which will be made available on the internet.**

**AGENDA**

			Timings
01/17	<b>Welcomes and apologies:</b> received from Kerry Russell and Chris Littlejohn	LW	2:00
02/17	<b>Minute of the last meeting</b> 2 <sup>nd</sup> November 2016 (paper attached) Minute for approval. <i>Members will be asked to state if there is any reason why the papers / minutes of the last meeting should not be made available by open access on the internet.</i>	LW	
03/17	<b>Matters arising from the last meeting and not on the agenda</b> <i>Members will be asked to update / note / comment on the updates.</i> <ul style="list-style-type: none"> <li>Rural proofing toolkit</li> <li>Yammer</li> <li>Islands Bill</li> </ul>	PF PF All	
04/17	<b>Scottish Public Health Network (ScotPHN) - updates</b> <b>4.1 Updates / workplan</b> <i>Members will be asked to comment on / note the update circulated.</i> <ul style="list-style-type: none"> <li>a ScotPHN Workplan update (paper attached)</li> <li>b Advisory Group Meeting 25<sup>th</sup> January 2017 – workshop (verbal update)</li> </ul>	AC AC	2:10
05/17	<b>North of Scotland Planning Group / programmes</b> <b>5.1 Feedback from NoSPG meetings</b> (NoSPG papers are available at <a href="http://www.nospg.nhsscotland.com">http://www.nospg.nhsscotland.com</a> ). <i>Members will be asked to comment on/note the feedback on the following items and highlight any implications for NoSPHN</i> <ul style="list-style-type: none"> <li>a NoSPG meeting 7<sup>th</sup> December 2016 feedback (agenda attached); NoSPG annual event 30<sup>th</sup> November* (verbal feedback) and NoSPG annual Report*</li> <li>b Attendance at next NoSPG meeting (Wednesday 15th March @ 10.30am) – <i>to be agreed</i> (<i>Health and Social Care Delivery Plan - see Item 6d</i>) – <i>implications for regional planning and delivery</i></li> </ul>	JC LW	2:20
	<b>5.2 Update on NoSPG workplan / programme developments:</b> <ul style="list-style-type: none"> <li>a NoS Clinical Strategy development and implementation (verbal update) <i>for discussion</i></li> <li>b Upper GI cancer services (verbal update) <i>Members will be asked to note the update</i></li> <li>c Population of 1.3M / Cancer intelligence hub (verbal update) <i>Members will be asked to note the update</i></li> </ul>	JC JC PF	
06/17	<b>National reviews/developments</b> (updates and implications for NoSPHN/ workplan) <i>Members will be asked to give verbal updates and discuss implications for NoSPHN</i> <ul style="list-style-type: none"> <li>a <b>Public Health Review</b> – update (verbal update)</li> <li>b <b>Public Health Strategy</b> – update (verbal update)</li> <li>c <b>Shared Services Review (SSR)</b> work streams – implications for NoSPHN/and representation (verbal updates) <ul style="list-style-type: none"> <li>Health protection on call</li> <li>Screening services</li> </ul> </li> </ul>	All All LW LW	2:40

- National and regional planning MW
- Health Intelligence HvW
- Knowledge services LW
- Developmental SW

- d **Health and Social Care Delivery Plan** (paper attached for reference) implications for NoSPHN LW
- e **Summary of the regional / national developments NoSPHN might wish to influence** (2017/18) / timelines (paper to follow) for discussion SW

**07/17 Public Health Network Workplan** 3:10

**7.1 Update on NoSPHN programmes of work**

- a Health Protection**
- i NoS Island Health Protection Resilience / rota developments – update (verbal update) *Members will be asked to note / discuss the position and reflect on how lessons learned should be gathered* LW/MW /SW
- b Workforce planning / developments / CPD (verbal updates)**
- i Scottish Faculty Conference 2<sup>nd</sup>/3<sup>rd</sup> November 2017 (Aviemore) (verbal update) *Members will be asked to suggest themes / speakers for the conference.* All
- ii NoS Universities developments / links (verbal update) HvW/PF
- c Futures thinking / planning**
- i Scenarios development (verbal update) – *for information* LW
- ii NoSPHN development day, 1st March 2017 (paper attached) *Members will be asked to agree the focus of the session and items for the agenda.* LW
- iii Review of strategic commissioning plans (paper circulated to DsPH) *Members will be asked to explore commonalities / gaps and any implications for future commissioning* PF
- iv Integration updates – *Members will be invited to give verbal updates on local developments* All

- 7.2 NoSPHN Workplan 2016/17** 3:40
- a Workplan update** (paper attached) 2016/17. *Members will be asked to:* LW/PF
- Comment on progress, priorities to the end of the financial year and indicative programmes for the next financial year and
  - Reflect on the '8 tests of change' (progress / next steps)
- b Specific updates from key groups / programmes and related actions not on the agenda** (paper attached). *Members will be asked to comment on / note the updates.* PF

- 08/17 AOCB** 4:15
- FMLM leadership courses LW
  - NHS Highland - The Safe Provision of Maternal & Neonatal Services at Caithness General Hospital (paper attached) HvW
  - SHTG – call for topics letter LW

- 09/17 Items to be brought forward to future meetings:** *Members are asked to highlight and agree items for the next meeting and items for future discussion* All

- 10/17 Dates of next / future meetings:** 28th March (all by vc/tc, 2 - 4.30pm) 4:30
- 23rd May; 22nd August; 5th December

**Videoconference / attendees:**

Aberdeen	Susan Webb	Western Isles	Maggie Watts
Inverness	Hugo van Woerden, Pip Farman	NoSPG	Jim Cannon
Orkney	Louise Wilson	ScotPHN	Ann Conacher

\* For information:

- NoSPG annual event 30<sup>th</sup> November slides: <http://www.nospbg.nhsscotland.com/events/>
- NoSPG annual Report - <http://www.nospbg.nhsscotland.com/wp-content/uploads/2009/04/NoSPG-Annual-Report-2015-16-v7-1.pdf>