

**UNAPPROVED NOTE**  
**NORTH OF SCOTLAND PUBLIC HEALTH NETWORK**  
**Steering Group Meeting (all by vc/tc)**  
Friday 18<sup>th</sup> May 2018, 2:00 – 4.30 pm

**Attending:**

Maggie Watts	Director of Public Health, NHS Western Isles / NoSPHN Lead (Chair)
Hugo van Woerden	Director of Public Health, NHS Highland
Louise Wilson	Director of Public Health, NHS Orkney
Drew Walker	Director of Public Health, NHS Tayside
Pip Farman	Public Health Specialist / North of Scotland Public Health Network Coordinator
Ruth Shepherd	Public Health Coordinator, West of Scotland Public Health Network

- |              |   | <b>Action</b> |
|--------------|---|---------------|
| <b>13/18</b> | <b>Apologies:</b> Joyce Thompson & Dr Laura Stewart (NHST), Susan Webb, Chris Littlejohn and Noelle O'Neill. Maggie welcomed to the meeting Ruth Shepherd – West of Scotland Public Health Network Coordinator.   |               |
| <b>14/18</b> | <b>Minute of the last meeting</b> 13 <sup>th</sup> February 2018<br>Members approved the note of the last meeting and gave no reason why the papers of the last meeting should not be made available by open access on the internet.  | LB            |
| <b>15/18</b> | <b>Matters arising from the last meeting and not on the agenda</b> <ul style="list-style-type: none"> <li>• VTP update – members updated on local arrangements noting Boards were at different stages of development.</li> <li>• UHI links – Hugo noted that a launch of the HI-3 Improvement Institute was planned for 23<sup>rd</sup> August and that he would ensure an invitation was sent to all <a href="https://www.hi-3.net/">https://www.hi-3.net/</a></li> <li>• Invitation to regional team – Pip noted that Carol Goodman had been appointed as a new NoS Programme Manager and the group asked Pip to approach Carol and Graeme Smith for routine input to NoSPHN meetings.</li> </ul>   | HvW<br>PF     |
| <b>16/18</b> | <b>Tackling our obesity epidemic</b> - Presentation by Drew Walker.<br>Drew talked to the slides shared noting the drafting of the new Diet and Obesity Strategy was being led by the Scottish Government and Melanie Weldon (Obesity Strategy Lead). The plan was based on the outcome of five consultation events across Scotland which recognised that a whole system approach was needed to transform the food environment, tackle lifestyles and ensure leadership going forward. Drew highlighted that Nicola Sturgeon had recently committed to halving childhood obesity in Scotland by 2030 and recommended reading the NEF Co production <a href="#">manifesto</a> recommendations to support action.<br><br>Discussion highlighted: the need for a concerted plan; that NHS Highland was focussing on adult obesity and childhood approaches through ACE's; that lessons had been learned from the previous 'route map' in particular the need to ensure that the new strategy translated into action for which Drew felt there was now a higher level of determination. The group discussed the sensitivities of the agenda and the need for close work with the media and for more active engagement with the public on the issues. The group agreed that the work presented an opportunity for action and a need to influence for example the Public Health Reform Board in terms of a focus on both national and local action. |               |
| <b>17/18</b> | <b>North of Scotland – Regional Delivery Plan</b><br><b>a. NoS Regional Delivery Board / developments - NoSPHN inputs and commissions</b><br>Pip advised that the latest version of the RDP had yet to be sent directly to the group but that there had been feedback that the essence of our submissions had been lost in redrafting. Pip advised that the population density data required to be updated and that she had submitted these. Susan had agreed to speak to Graeme Smith to understand how best to further influence the plan. The group understood that the bids for transformational funds were still with the SG but there were also potential allocations available from the NoS regional transformation fund which Susan was to explore also.  | SW<br>SW      |
|              | <ul style="list-style-type: none"> <li>• <b>RDG meeting 16<sup>th</sup> May / RDP</b> – Louise noted that the meeting had been cancelled.</li> <li>• <b>Child health proposal</b> – informally Susan had received feedback that the bid was to receive funding through the regional transformation fund (as distinct from the national transformational fund) and that she was seeking confirmation of this. Pip advised that in the light of this she was</li> </ul>   |               |

meeting with NoS colleagues to outline early implementation plans for discussion at the NoSPHN Child Health Commissioners meeting on the 5<sup>th</sup> June. PF

• **Self management / self care proposal** – following discussion at the NoSPHN fortnightly meeting on the 3rd May the key actions agreed (regardless of the success of the bid) were to: PF

- Map existing local activity / systems – using the ‘house of care’ as the template
- Gather / collate – possible self management ideas
- Develop impacts / outcomes

The Health Improvement leads were meeting to progress these. HI Leads

• **Health Intelligence** – following the discussion of this at the NoSPHN fortnightly meeting on the 16<sup>th</sup> April Pip summarised the key actions arising but noted too that further work was pending the outcome of the bids and that Jillian Evans was continuing to progress discussion with colleagues. JE

• **Public Health Collaborative arrangements** – no feedback had been received on the proposal.

• **Quality improvement** – no feedback had been received on the proposal.

**b. Briefing the NoS Chief Execs meeting 6<sup>th</sup> March 2018** – Maggie advised that she had attended the meeting to present the update paper from NoSPHN circulated. The paper had been well received and a number of questions had been asked.

**c. NoSPG Annual report 2017/18** – Pip advised the NoSPHN had been asked to submit a report by the 8<sup>th</sup> June 2018 and asked for approval of the paper circulated. Members agreed to send any comments to Pip by the end of May. All

**d. Fortnightly meetings** – review of meetings and further planning.

Pip noted that the NoSPHN fortnightly meetings were planned to the end of June – and the group agreed to extend the meetings to the autumn to ensure a continued and responsive focus to the RDP developments. LB

## 18/18 NoSPHN Workplan 2018/19

**a. NoSPHN development day 13<sup>th</sup>/14<sup>th</sup> March, Aberdeen**

The group approved the note of the meeting circulated and highlighted that it had been a helpful event. On that basis Pip noted that she had incorporated the proposals suggested into the draft NoSPHN workplan.

**b. Workplan update 2018/19** Speaking to the plan circulated Pip advised that she had incorporated proposals into the workplan and for ease of reference had summarised the key actions on page 2. Members agreed the plan subject to the emphasising VTP in the plans; the inclusion of climate change; a clear reference to the PHRB commissions and agreement that the tests of change summary at the end of document be revised to reflect new tests of change for the coming year. PF

Maggie noted that the plan reflected a significant agenda which was still subject to funding requests and that the priorities would require to be reassessed during the year in the light of this.

**c. Specific updates from key groups / programmes and related actions not on the agenda.** Pip noted that the previous year’s budget had been spent in full and outlined the indicative amounts for allocations from Boards for the forthcoming year. Maggie advised of ongoing discussions re NRAC which may influence this.

Pip advised she had still to set up a meeting with national colleagues re Informing Investment in Inequalities. PF

## 19/18 Public Health Network Workplan Update on NoSPHN programmes of work

**a. Health Protection**

• **NoS Island Health Protection Resilience / rota developments** – Maggie noted that arrangements were continuing and Louise advised that her 2nd consultant post was being supported which had health protection in the job planning.

- **Regional health protection event** – Thursday 28th June 2018. Pip outlined the proposed aims of the event but asked for clarification of expectations. Discussion noted the need for: a clear leadership role from the DsPH; a focus on what we can do / improvement in the NoS; looking for wins:wins; recognised the challenges for individuals and services of potential service change; confirmed the event should focus on on-call services (not day time); that an honest discussion with teams was required to understand the appetite for doing things differently; that sustainability and resilience should be at the core of development and that tests of change could help move the agenda forward. It was agreed that further work was required to determine what improvements Boards wished to see along with the follow up work on the national audit data for presentation at the event and that members would promote the event to staff.

PF

ALL

#### **b. Health Improvement**

Pip updated on the Media training programme held on 4<sup>th</sup> April for colleagues pursuing UKPHR Defined Registration. It had been run by 'Media Mentor' and had evaluated well.

#### **c. Further developments / scoping**

- **Realistic medicine / public health (Highland event)** – 29th June 2018. Hugo updated on the event noting there was less focus on public health within the event than had been initially envisioned. He suggested there might be opportunities to influence the realistic medicine agenda through the CMO sessions being funded in each Board by the CMO. The group noted that the monies appeared to have been already allocated in Boards and Maggie agreed to raise with Andrew Scott.

MW

- **Cancer Intelligence – cross boundary flows** – Pip noted that revised arrangements for RCAF had been approved in principle by CE's and the Regional Delivery Board. They were working on a "once for North" approach with regards to governance for clinical management guidelines, SACT protocols and agreement of service changes. The first meeting of the new Regional Cancer Alliance was to be at the beginning of June with new membership in the process of being approved. In light of this it was unclear how the previously commissioned work on cross boundary flow and cancer intelligence will align – so work was on hold at the moment. William Moore was maintaining a watching brief.

**20/18 National reviews/developments – standing items** (updates and implications for NoSPHN/workplan) Members to be asked to give verbal updates and discuss implications for NoSPHN

#### **a. Public Health Reform** <https://publichealthreform.scot/>

i **National Public Health Organisation / commissions** – noting the range of commissions being established Pip agreed to check with Phil Mackie to see if there had been a mapping across the commissions and to seek an update on the status of each of the commissions. The group agreed to discuss at further meetings how best NoSPHN might influence developments. Members further agreed to advise Pip of colleagues in the NoS who were being appointed to the commissions for collation.

PF

ALL/PF

ii **Public health priorities** – it was noted that these were expected to be launched in early June.

iii **Joint Public Health Partnerships** – there were no updates.

**b. Shared Services Review (SSR)** work streams – members updated on the work streams in which they were involved and any implications for NoSPHN. In general it was understood that all the work streams were concluding with a view to the outcomes of the work being passed to the respective PHRB commissions.

- 1 Health protection on call – members noted that Ken Oates had shared feedback by email and the final report of the options appraisal event was awaited.
- 2 Screening services – there was no feedback
- 3 National and regional planning – a meeting was being arranged to finalise a SWOT analysis of the plans.
- 4 Health Intelligence – an options appraisal meeting was planned for the 25<sup>th</sup> May and given that Hugo and Pip were unable to attend it was agreed to seek approval for sending additional NoS representation. Pip agreed to send out an email to those attending with key messages previously agreed from the NoS.
- 6 Developmental – the work has concluded.

PF

PF

**c. Community Planning Partnerships** - members noted the significant potential for public health work through CPPs and in the context of public health reform.

**21/18 ScotPHN update – workplan and update** – Maggie fed back from the recent advisory group meeting outlining the key elements of the programmes in the workplan circulated and discussion on the future role of ScotPHN in the light of PH reform. Members noted that there were clear components of ScotPHN which needed to be retained within the new PH body. Members noted the update report with thanks.

**22/18 AOCB**

- **Faculty conference 2018 – abstracts** (deadline 1<sup>st</sup> June 2018). Pip asked for suggestions for NoSPHN abstracts for the conference and advised that she understood webcasting was being made available. <http://www.fphscotconf.co.uk/home>

All

- **New GDPR regulations** – Pip noted she had reviewed the NoSPHN website / arrangements in the light of the GDPR which came into force on the 25<sup>th</sup> May and work was ongoing to ensure compliance.

PF

**23/18 Items to be brought forward to future meetings:** Members were asked to highlight and agree items for the next meeting and items for future discussion. It was agreed that VTP updates should be a standing item; the Island Bill should be scheduled for September 2018 and that a discussion on Quality Improvement should be scheduled with input from Emma Little (NHSHS) and WoS colleagues.

**24/18 Dates of next / future meetings:** 3rd July 2018 (by vc/tc 2.30 – 5.00pm)

18th September; 27th November 2:30 – 5:00pm