

Present:

Louise Wilson	Director of Public Health, NHS Orkney / NoSPHN Lead (Chair)
Maggie Watts	Director of Public Health, NHS Western Isles
Chris Littlejohn	Depute Director of Public Health, NHS Grampian (for Susan Webb)
Pip Farman	Public Health Specialist / North of Scotland Public Health Network Coordinator

Not all members were in attendance for all items. The items were not taken in order but are reported here in numerical order.

Action

33/17 Welcomes and apologies: Apologies had been received from Susan Webb and Ken Oates. Louise noted that NoSPG colleagues Jim Cannon and Kerry Russell had now each been seconded to work on national programmes. In terms of NoS regional planning related activities the RDP duties were being shared between Graham Smith (NHSG) and Deb Jones (NHSH) but meantime the advice was that all regional programmes should be progressed on the basis of business as usual.

34/17 Minute of the last meeting 23rd May 2017
The minute was approved and members gave no reason why the papers / minutes of the meeting should not be made available by open access on the internet.

35/17 Matters arising from the last meeting and not on the agenda

- Engagement with NHS Tayside colleagues – Maggie noted that Drew Walker had now been invited to the NoS DPH fortnightly planning meetings and Drew had advised NHST staff of developing arrangements. Pip advised she received a request from a NHST colleague to link into NoSPHN activities (CPD) and members supported developing links and monitoring areas of interest.
- Island Bill – it was agreed to bring this item forward to a future meeting.

PF
PF

36/17 Scottish Public Health Network (ScotPHN) - updates
a Updates / workplan Members noted the update circulated – the prioritisation tools work was noted as an area of interest to members.

37/17 North of Scotland – Regional Planning Developments
a Public Health Representation – it was agreed that Louise would continue to represent NoSPHN on the Regional Delivery Board and Hugo feed in/back public health issues in respect of his role in writing the plan.

LW/
HvW

b NoS Regional Delivery Board meeting 14th August / developments - Louise advised she had attended the meeting along with others. A draft plan was being prepared for September with the expectation that the final plan would be prepared for March 2018. There was debate over the expected breadth and coverage of the plan eg acute services to H&SCP's, CPP's. Members explored the key issues for the NoS including geography and IT as an enabler.

c Regional Delivery Plan – the group recognised it was very helpful to have Hugo as a key author of the document and in his absence Pip agreed to ask for an update from on him on how best to influence from a public health perspective. Pip noted that a survey was circulating asking for comments on the content / focus which Hugo had asked members to complete.

PF
All

d Public Health Commission – at this stage it was agreed that there was no clarity on what might be required from NoSPHN in both the development of and delivery within the plan. Members were not aware that any regional transformation funds had been allocated.

e Update on (NoSPG) - workplan and programme developments – Pip advised that as she understood it NoSPG had now been superseded by the Regional Delivery Board and that the Chief Executives were meeting regularly to guide the delivery of existing NoS programmes.

38/17 NoSPHN Workplan 2017/18
a Workplan update 2017/18

Pip highlighted the range of activities ongoing including the Regional Delivery Planning work; Faculty Conference; shared services review work stream inputs; Defined Specialists developments and update of the NoS MOU for Surge Capacity – all of which had limited the development of / the scoping of new work. Members noted the update with thanks.

b Specific updates from key groups / programmes and related actions not on the agenda
Members noted the updates with thanks.

c NoSPHN Lead role / and Vice Lead role – with updated NoSPHN Terms of Reference
Noting Louise Wilson's end of the term of office as Lead for NoSPHN members supported and agreed the nomination of Maggie Watts as the new Lead. Louise and Maggie agreed to meet to hand over responsibilities by the next NoSPHN meeting (December 2017). Louise agreed to write to Malcolm Wright in his NoS role to advise of the new arrangement and seek an induction meeting with him for Maggie.

LW/MW
LW

The group agreed to seek nominations for the Vice Chair role for decision at the next NoSPHN meeting – and Louise advised she was happy to help at any time.

All

In light of ongoing changes at a regional level the group agreed to defer updating the NoSPHN Terms of Reference until reporting arrangements were clearer (Maggie agreed to pick this up with Malcolm at her induction meeting).

MW

d NoSPHN audit – Louise referred to the paper circulated highlighting a proposal to update the NoSPHN quality assurance framework but also consider whether the new regional developments will require (or introduce) new ways of working requiring a broader assurance framework for the benefit the population served (eg if NoSPHN needs to consider how to improve collaborative working at scale and pace across the region).

The group agreed that there was benefit to reflecting on the new arrangements and implications for NoSPHN working and recognised that others may also have a view eg Drew Walker and agreed to revisit the issue once clearer.

PF

39/17 Public Health Network Workplan
Update on NoSPHN programmes of work

a Health Protection

i NoS Island Health Protection Resilience / rota developments – Maggie and Louise noted that the arrangements were continuing to work well. Louise noted that NHSO were about to advertise for a further locum position and that this might influence arrangements.

ii On call costs – Members were reminded that Susan Web had asked for feedback on locum on call payments across Boards to understand if there was a variation in payments.

All

iii Sharing education sessions – Pip updated on arrangements for sharing NHS Highland and NHS Grampian education session on a NoS basis. Both schemes were under review (either administratively or organisationally) but the presumption was that where sessions might be shared we would continue to do so, that NHS Tayside colleagues would be invited to link / share also and that other more specific opportunities for sharing eg for Health Protection would continue to be explored.

iv NoS MOU for Surge Capacity – Members were asked to approve the final version of the MOU circulated and agree arrangements for signing it off. Pip noted that the MOU had been shared for comment with Health Protection leads and HPS. In the process of reviewing the MOU, related MOUs at a national level had been highlighted which the group agreed to refer to also. Louise asked for an amendment to reflect that those assisting the island Boards might need to visit for more than one day. Once signed it was agreed to upload the MOU to the NoSPHN website.

PF/All

b Workforce planning / developments / CPD

i Scottish Faculty Conference 2nd/3rd November 2017 (Aviemore)

- Planning update – Chris advised that much of the programme had now been confirmed with one plenary session still to arrange, the call for late breakers was to go out shortly and

Registration was now open.

- NoSPHN Abstracts – Pip advised that the three NoSPHN abstracts submitted for the conference had been accepted - two for verbal presentation: new models of working re the island on call rota and remote DPH role (Maggie / Susan); and the Remote Rural and Island checklist (Pip), and one poster on the scenarios work (Louise). Pip asked that members confirm that they would be attending the conference and that they were in a position to present. Maggie agreed to work with Susan to develop the presentation.
- Webcasting – Pip advised that quotes for webcasting were looking similar to last year and that two companies had expressed an interest in providing the service. Pip had emailed Julie Cavanagh to ask about submitting a paper to cover costs to the September DsPH meeting but had yet to receive a response. Members agreed that the NoS Boards should not be covering the bulk of the costs as in previous years and felt that the costs might best be shared between the CFPHS (as the conference creates a core resource) and SDsPH. Pip agreed to explore further opportunities for charging individuals as they linked into the event.
- NoSPHN prize (for the best remote and rural poster) – Pip asked if members wished to offer a NoSPHN offer prize as on previous occasions (£50 book token) – members agreed and Pip agreed to arrange.

All
MW/SW

PF

PF

c NoS job adverts – joint approaches. Louise noted previous discussions about posts being advertised across the NoS. She understood these had not all been filled and highlighted opportunities to refer to NoSPHN in all job adverts and the potential for coordinated / similar approaches to advertising eg promoting the NoS as a place to work in public health. Louise agreed to follow up with Hugo.

LW

d New developments

- Realistic medicine / public health – members revisited the idea of a Hackathon on realistic medicine and agreed it offered opportunities to work with IT/ technology focussed applications. Pip and Louise agreed to work up a proposal with Hugo (noting possible NHS Highland developments).
- Stratification scoping exercise – scoping work had not progressed but there was a recognised need for funding if such a development was to be progressed on a NoS basis with a clear articulation of the benefits to individual Boards. Members discussed the timing for the work and felt that this might best be aligned with regional developments/the plan for example around questions leading to an understanding of whether people will attend regional centres; impacts of geography; self management and person centred care; the potential for joint approaches and how to progress such work at appropriate size and scale in a regional context.

PF/LW/
HvW

e Futures thinking / planning

- Scenarios planning project – Louise noted that she would present the initial work by poster at the Faculty conference but there remained opportunities to use the technique in other contexts which she would explore further and come back to the group with.
- Reflections on the remote DPH role (paper circulated to DsPH only). Members noted the paper circulated which would be used to inform the presentation at the Faculty conference. Susan Webb had asked for comments on the paper. Members noted that consideration should be given to the impact of having one less DPH in the system and implications for linking to IJB's.
- Integration updates – members noted that their focus was now much more on Community Planning and briefly updated on local arrangements and asked that Community Planning updates replace Integration updates as a substantive item on the NoSPHN agenda.

LW

All

PF

40/17 National reviews/developments (updates and implications for NoSPHN/ workplan)

a Public Health Reform

Members updated on the FPH EGM meeting noting that it had been a helpful discussion updating on developments; understanding the proposals for the public health partnerships and public health priorities. Key messages emerging were the need for staff engagement (including the staff side); learning from England and the need for transparency.

b Shared Services Review (SSR) work streams – updates and implications for NoSPHN

- Health protection on call (Ken Oates / Liz Smart representing NoS) Pip noted the NoS engagement event was planned for the 29th September and that further information would follow shortly. Pip understood that the results of the on call survey would be presented at

the event.

- Screening services – this was now being progressed out with the SSR process.
- National and regional planning – Maggie advised the group were next due to meet on the 18th August and she would report back after.
- Health Intelligence – in Hugo's absence the group noted that meetings/work were ongoing.
- Knowledge services – this group was not thought to be meeting.
- Developmental – members were aware a draft paper was expected shortly.

c Health and Social Care Delivery Plan – Louise referred to the papers she had circulated following the last meeting and asked that members share local papers as appropriate through Pip.

All

d Draft summary of national and regional developments – this paper was shared for interest / information only.

41/17 AOCB – there was none.

Maggie and members thanked Louise on behalf of NoSPHN for all her work in her role as NoSPHN Lead and for providing a clear steer to developments over the last three years.

42/17 Items to be brought forward to future meetings: there were no further items suggested.

43/17 Dates of next / future meetings: 5th December (by vc/tc 2 - 4.30pm)