

**APPROVED NOTE**  
**NORTH OF SCOTLAND PUBLIC HEALTH NETWORK**  
**Steering Group Meeting (all by vc/tc)**  
Tuesday 3<sup>rd</sup> July 2018 2:30 – 5:00 pm

**Attending:**

Maggie Watts	Director of Public Health, NHS Western Isles / NoSPHN Lead (Chair)
Hugo van Woerden	Director of Public Health, NHS Highland
Louise Wilson	Director of Public Health, NHS Orkney
Drew Walker	Director of Public Health, NHS Tayside
Pip Farman	Public Health Specialist / North of Scotland Public Health Network Coordinator
Linda Leighton Beck (NHSG), Suzanne Mann (DWP Senior Operations Leader, on behalf of Nick McGruer, Regional Director - North East Scotland and Northern Scotland Districts) and Sarah Brown (Aberdeen Job Centre) (for Item 28)	
Jillian Evans	Head of Health Intelligence, NHS Grampian (for Item 29aii)

Not all members were in attendance for all the items and they have been presented numerically for ease of reference (not the order in which they were taken).

**Action**

**25/18**    **Apologies** had been received from: Susan Webb, Jonathon Iloya and Chris Littlejohn.

**26/18**    **Minute of the last meeting** 18<sup>th</sup> May 2018  
The minute was approved. Members gave no reason why the papers of the last meeting should not be made available by open access on the internet.

LB

**27/18**    **Matters arising from the last meeting and not on the agenda**

- Invitation to NoS regional team – Pip advised she had spoken with Carol Goodman who had asked that the request to talk with / join the group should be sent to Graeme Smith – Pip agreed to progress
- Realistic Medicine funds / Leads and public health – Maggie noted that this was on the agenda for the next CMO/SDsPH meeting and that she would feedback thereafter
- Housing and health – NHS SHS events – NHS SHS staff should be in contact with local HI team Leads
- Faculty conference abstracts – Pip advised that an abstract on the NoS Health Protection work had been submitted for the conference
- NHS Highland HI3 event – Hugo agreed to circulate the flier for the event.

PF  
MW

HvW

**28/18**    **Making Every Opportunity Count with DWP – modelling a regional contribution to self-care and prevention for those seeking employment** – Suzanne Mann, Senior Operations Leader, (North East Scotland and Northern Scotland Districts) DWP, Sarah Brown (Aberdeen Job Centre) and Linda Leighton Beck NHSG

Linda highlighted the context to the development of the proposal which had been discussed with the NoS Health Improvement Leads at the NoSPHN Health Improvement Collaborative on the 13<sup>th</sup> June all of whom present were interested / supportive. Essentially the proposal was to contribute to the self-care agenda regionally, by modelling the MeOC approach in partnership with DWP to increase the opportunities for health and wellbeing for people seeking employment. DWP colleagues highlighted the benefits of the programme for both customers and staff particularly as it offered a framework for starting a conversation on issues and signposting to support.

Members were supportive of the proposal and noted the potential to link it with the roll out of Universal Credit and supported a sequential Board development approach. Linda and Pip were tasked with initiating links into the Boards and to agree timeframes etc with Suzanne to hold the ring for DWP issues (and to collect and report on DWP metrics) and Linda for NHS issues with reporting back to NoSPHN on a regular basis.

PF/LLB

**29/18**    **North of Scotland – Regional Delivery Plan**

**a. NoS Regional Delivery Board / developments - NoSPHN inputs and commissions**

- i NoS RDG plan, engagement events and draft NoSPHN response  
Pip reminded colleagues that there had been agreement to respond to the RDP through the various consultation events/meetings being organised. She had prepared some key points in the paper circulated based on previous discussions which emphasised maintaining a

population health approach to the plan. The group felt the points reflected well the views of the group and Pip agreed to circulate these in advance of related events.

PF

ii NoS bids – updates and reprioritisation of proposals

- Health Intelligence - Jillian updated on developments noting she continued to raise awareness of the proposal at a variety of events from which feedback had been positive. She had also continued discussions with ISD/NSS re the developments and opportunities for funding. The key focus for the work was on business intelligence, data linkage and predicative analytics and learning for the NoS population. Jillian felt the project was ambitious but doable and would create a more sustainable platform for the health intelligence function in the NoS for the future. Colleagues across the NoS Boards were engaged. Jillian noted she had been asked to scale back the bid for initial funding which she was now doing. Pip advised that NoSPHN had been asked to review the health intelligence aspects of its other bids in the context of the health intelligence bid. Jillian clarified that her proposal was about infrastructure development and improvement not analytical support so it was felt there was no scope for revisions in this context. Members advised of other transformation funds that were being allocated to national health intelligence programmes and noted the need to ensure there was not duplication.
- Child health – Pip advised that the Child Health bid had been approved but not for the full funding requested and for a shorter timeline - clarification was being sought on which Susan would keep members updated. Meantime a small working group were working up options for refocusing the bid given available monies with the intention of agreeing this at the NoS Child Health Commissioners Group on the 12<sup>th</sup> September. Members asked that in the further development of the bid: a new name for the project be developed with a focus on service change; links to other funding streams eg for CAMHS be acknowledged; public involvement arrangements be secured; a remote and rural focus be highlighted; outcomes and timelines be clearly articulated and that the proposed project outputs be re presented as a needs assessment. Pip agreed to take the issues back to the working sub group.
- Self management / self care – Health improvement leads had progressed some work on the proposal but there had been no feedback on the bid from the RDP group.
- Public Health Collaborative arrangements – no feedback on the bid had been received and it was acknowledged that the bid would require further development should it be progressed. Members suggested: a focus on adding value at a regional level to the national public health priorities and public health partnerships; taking forward further work on the NoS public health sustainability work (in the context of the review of local government / unitary authorities); futures planning and supporting any unfunded self care work. The priority posts were felt to be a generic research post and programme support.
- Quality improvement - no feedback on the bid had been received.
- NoS DPH role – noting that regional Director governance roles were being explored Members tested what a DPH role might look noting it would need to align to the other regional Director roles; explore the interface with regional planning and seek to secure and interface with stronger representation of public health at a national planning level. The group agreed to seek reassurance that the development of a regional DPH role should not be disadvantaged by the presence of current NoSPHN arrangements.

SW

PF

MW

- b. **Regional specialist dental service** – members noted the paper circulated to CEO's on which a number of DsPH had been asked to comment / brief CEO's. Members asked that Jonathon be invited to a future meeting to discuss developments and that DsPH be kept appraised of developments noting that there needed to be clarification on whether this needed to be all of the regional dental health work (which extended beyond public health activities) or just public health. Members asked that a previous agreement to share the agenda for the NoS CEO meetings be followed up.

PF

SW/PF

- c. **NoSPG Annual report 2017/18** – Pip noted she had submitted the NoSPHN annual report to NoSPG.

30/18 NoSPHN Workplan 2018/19

- a. **Workplan update 2018/19** – members noted the updates with thanks and asked that the public health priorities now be reflected in the workplan and that the diagram at the end of the plan be retained and updated for the current year.

PF

- b. Specific updates from key groups / programmes and related actions not on the agenda.** Members noted the updates with thanks.

**31/18 Public Health Network Workplan  
Update on NoSPHN programmes of work**

**a. Health Protection**

- NoS Island Health Protection Resilience / rota developments – Maggie and Louise noted the arrangements continued to work well.
- Regional health protection event – Thursday 28th June 2018.  
Members fed back that they felt the event had been very positive and the six agreed areas for development (below) each offered potential to move forward with improvement work.
  - i. HPZone – access across Boards
  - ii. Resilience (people / quality) – need to look at definitions and understanding of roles / governance / how cases dealt with / EHO links / vision and values / maximising resources available and quality criteria. Also links to iv below
  - iii. In and out of hours work - mapping to look at variation
  - iv. Sharing of guidance etc to look at definition / thresholds / what is responded to out of hours
  - v. First on call – what will good look like?
  - vi. Sharing of CPD / support- planned approach (number of ideas)

Pip advised she would write up the report of the event but meantime there had been agreement to progress with action iv which would be shared in due course.

PF

**c. Health Improvement –** Pip fed back that the collaborative had last met on the 13<sup>th</sup> June and had discussed:

- The DWP proposal (as at Item 28) which had been welcomed
- Maintaining links with SHWL, and UKPHR practitioners and defined developments
- Discussion had progressed the self care bid with agreement to continue the mapping exercise, articulate a vision for SM/SC and the public health role in this and revisit the thinking with DsPH at a later date
- The need for active engagement re the national public health priorities
- CPD interests included: health intelligence, quality improvement and mapping e learning opportunities and the
- Need for ongoing engagement / sharing as a group.

**d. Further developments / scoping**

- VTP updates – discussion noted a mix of issues across the NoS Boards but particularly the high proportion of GPs expressing a preference for retaining vaccination within their practice for delivery by the practice staff and the difficulties of immunisation teams covering large areas with very scattered populations. Different models were being explored but the group reflected that they were receiving differing advice from Scottish Government about whether or not GPs can be paid for providing this service. Maggie agreed on behalf of the group to write to Lewis Ritchie in his role as chair of the SLWG to seek clarification.

MW

**32/18 National reviews/developments – standing items**

**a. Public Health Reform** <https://publichealthreform.scot/>

- i Public Health Reform Board commissions – the group agreed to invite Marion Bain to the next meeting to share remote, rural and island perspectives and ensure these informed / influenced the options developed throughout the commissions.

PF

- ii Public Health Priorities – the priorities were noted.

- iii Joint Public Health Partnerships – there were no updates.

**b. Shared Services Review (SSR)** work streams – the group noted the work streams had concluded and could be removed as standing items from the agenda and work plan.

PF

**c. Review of screening services** – the papers were noted.

**d. Community Planning Partnerships** – there were no updates

**33/18 ScotPHN updates** – the papers were noted with thanks noting that they has also been considered at the SDsPH group.

**34/18 AOCB**

- Fortnightly meetings - it was agreed to cancel the 12<sup>th</sup> July meeting
- Suicide review groups - Hugo asked what were Boards local arrangements for reviewing suicides and whether there was potential for a regional approach. Louise agreed to share a paper on her local arrangements and Hugo NHS arrangements for reporting alcohol and drug deaths. Members noted that they felt a local approach was needed as many of the actions resulting from the reviews required local action.
- Inter Island Public Health Forum Conference Gibraltar 18th - 20th October 2018 <http://www.iiphf.org/> - Maggie noted she was attending the event and would feed back.
- Quality improvement and public health session – Pip highlighted interest from a number of sources on a quality improvement and public health event and members supported a proposal to progress with a CPD event in the autumn.

LW  
HvW

MW

PF

**35/18 Items to be brought forward to future meetings:**

Suggestions included: Islands (Scotland) Act; Education reform; an invite to other regional reps (WoS/EoS)

**36/18 Dates of next / future meetings:** 18th September (by vc/tc 2.00 – 4.30pm)

27th November 2:30 – 5:00pm