

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Steering Group Meeting**

Tuesday 5<sup>th</sup> February 2019 2:00 – 4:30 pm

**Attending:**

Maggie Watts	Director of Public Health, NHS Western Isles / NoSPHN Lead (Chair)
Hugo van Woerden	Director of Public Health, NHS Highland
Louise Wilson	Director of Public Health, NHS Orkney
Susan Webb	Director of Public Health, NHS Grampian and NHS Shetland
Pip Farman	Public Health Specialist / North of Scotland Public Health Network Coordinator

**Draft Action Note**

		Action
<b>62/18</b>	<b>Apologies</b> received from Drew Walker and Carol Goodman	
<b>63/18</b>	<b>Minute of the last meeting</b> 27 <sup>th</sup> November 2018 – approved and members gave no reason why the papers of the last meeting should not be made available by open access on the internet.	PF
<b>64/18</b>	<b>Matters arising from the last meeting and not on the agenda</b>	
	• Specialist and practitioner developments – to be reviewed / paper be brought to a future NoSPHN meeting reflecting national developments.	PF
	• HITRANS support- Pip has still to action.	PF
<b>65/18</b>	<b>North of Scotland – Regional Delivery Plan</b>	
	<b>a. NoS Regional Planning / developments</b>	
	<b>b. NoSPHN inputs / commissions</b>	
	• OMFS data request – clinicians meeting to review next steps (Hugo has offered to them to attend)	HvW
	• Regional Clinical Forum (email circulated) – Louise attending next meeting (Pip to check all DsPH have received invite).	LW/PF
	• New bids for funds – no further info available (ideas to be generated)	All
	• RDP has yet to receive Ministers approval	
	• Pip / Maggie to ask to meet with Carol Goodman for an update / to understand what areas of the NoS planning programme we might seek to influence	PF
	• NoSPHN CEO's 6 monthly briefing - noted but next version to note that not all Boards contribute to funds for NoSPHN (future drafts to be approved through fortnightly meetings / NoSPHN)	PF
	• Pip to follow up EoS position re diabetes plans	PF
	• Maggie to share Blueprint for Good Governance paper	MW
	<b>c. Children and Young People's Health Services NoS # Making it Better</b>	
	• CEO's briefing note – noted but need to ensure clearer outcomes / articulation of the problems we are seeking to sort	Group
	• Programme Manager – plan B to be developed if unable to recruit	SW/PF
	• Ongoing work – noted / priorities approved for action	
	• Maggie to send out request for health intelligence gathering (Pip to support)	MW/PF
	• Susan to follow up with Carol G – advertising of Mike Bisset post / understand timelines	SW
	• Pip to review any further comments sent to Carol M re scoping work	PF
	• Pip to draft agenda and papers for next meeting	PF
	• NoS Programme Leads meetings (next 6th Feb) – Pip attending ( <i>subsequently cancelled</i> )	
<b>66/18</b>	<b>NoSPHN Workplan 2018/19</b>	
	<b>a. Workplan update 2018/19</b> – update noted – plan for 2019/20 to be refined at 7 <sup>th</sup> May planning meeting	All
	<b>b. Specific updates from key groups / programmes and related actions not on the agenda</b> – noted	
	<b>c. NoSPHN budget 2018/19 and forward planning 2019/20</b>	
	• Maggie to discuss with Drew contributing to NoSPHN funds	MW/PF
	• Final year spend suggestions – updating website and banners	PF
	• Maggie and Louise to send Pip ideas for recruit / retain videos to upload or replicate	MW/LW

	<p><b>d. NoSPHN planning event 7<sup>th</sup> May 2019 – Aberdeen</b></p> <ul style="list-style-type: none"> <li>• All to send further ideas to Pip for aims / objectives, guests and items for discussion</li> <li>• Guests: Marion Bain, Graeme Smith, CMO</li> <li>• Focus: time to reflect and review work plan.</li> </ul>	All
<b>67/18</b>	<p><b>Public Health Network Workplan</b>  <b>Update on NoSPHN programmes of work</b></p> <p><b>a. Health Protection</b></p> <ul style="list-style-type: none"> <li>• NoS Island Health Protection Resilience / rota developments – ok/ongoing</li> <li>• NoS health protection on call improvement actions and meeting to progress next steps – Pip to organise</li> <li>• Feedback to the PH commission – NES HP training document – to be followed up</li> </ul> <p><b>b. Health Improvement</b></p> <ul style="list-style-type: none"> <li>• Child Poverty Developments / funding – Maggie to arrange for transfer of remainder of monies to Boards, HIC to review likely reporting arrangements (eg template, actions)</li> </ul> <p><b>c. Further developments / scoping</b></p> <ul style="list-style-type: none"> <li>i NoSPHN Quality Improvement event – Pip to progress</li> <li>ii Prompting questions for Board annual review meetings – agreed to hold/not send</li> <li>iii VTP updates (standing item) – Maggie to share travel health plans</li> <li>iv Climate Change - implications for NoSPHN – Maggie to chase presentations from Islands Public Health Conference</li> <li>v Islands (Scotland) Act 2018 / Local Government Reform – implications for NoSPHN – noted for ongoing review. Maggie to share Islands Deal information</li> </ul>	<p>PF</p> <p>MW HIC</p> <p>PF</p> <p>MW MW</p> <p>MW</p>
<b>68/18</b>	<p><b>National reviews/developments – standing items</b> (updates and implications for NoSPHN/ workplan)</p> <p><b>a. Public Health Reform</b> <a href="https://publichealthreform.scot/">https://publichealthreform.scot/</a> (standing item)</p> <ul style="list-style-type: none"> <li>i Public Health Reform Board commissions <ul style="list-style-type: none"> <li>• DsPH asked to share comments on TOM with Susan</li> <li>• Pip to follow up need for RR&amp;I proofing</li> </ul> </li> <li>ii <a href="#">Public Health Priorities</a></li> <li>iii <a href="#">Joint Public Health Partnerships</a></li> </ul> <p><b>b. Community Planning Partnerships</b></p>	<p>All PF</p>
<b>69/18</b>	<p><b>ScotPHN update</b> – noted – Maggie to attend next ScotPHN Advisory Group meeting 7<sup>th</sup> Feb and ask about Healthy Ageing and Fuel Poverty work.</p>	MW
<b>70/18</b>	<p><b>AOCB</b></p> <p>a. NHS Highland DPH report – ACE's  <a href="https://www.nhshighland.scot.nhs.uk/Publications/Documents/DPH-Annual-Report-2018_(web-version).pdf">https://www.nhshighland.scot.nhs.uk/Publications/Documents/DPH-Annual-Report-2018_(web-version).pdf</a> and / or <a href="https://spark.adobe.com/page/JuNx7xNpytpXm/">https://spark.adobe.com/page/JuNx7xNpytpXm/</a> - Sally Amor to be invited to present to next NoSPHN meeting</p> <p>b. Travel Concessions (2 papers) ADP's are coordinating a national campaign to promote access to concessionary travel for people in treatment/recovery from drug/alcohol problems. Other areas are collecting endorsements from Health &amp; Transport Groups – NoSPHN DsPH being asked to support / lobby for support from respective areas.</p> <ul style="list-style-type: none"> <li>• Supported proposals but agreed should be followed up locally.</li> </ul> <p>c. 20mph speed restrictions (email attached)</p> <ul style="list-style-type: none"> <li>• Noted this had been discussed by SDsPH and the response was the same (local action preferred).</li> </ul>	<p>PF</p> <p>PF</p> <p>PF</p>
<b>71/18</b>	<p><b>Items to be brought forward to future meetings:</b>  Outstanding suggestions include:</p> <ul style="list-style-type: none"> <li>• Regional dental developments (2019)</li> <li>• Invite to other regional public health planning reps (2019) – Pip to seek to understand arrangements in other regions.</li> </ul>	PF
<b>72/18</b>	<p><b>Dates of next / future meetings:</b> Thursday 9 May to be cancelled as in same week as the planning event</p>	PF

Tuesday 2nd July (2:00 – 4.30pm)  
Tuesday 17th September (2:00 – 4.30pm)  
Thursday 21st November (10am – 12.30pm)