

**Minute of the North of Scotland
Public Health Network Steering Group Meeting**

Wednesday 15 December 2011, 2:00 – 4:30 pm

All members joined by video or teleconference

**NORTH OF SCOTLAND
PUBLIC HEALTH NETWORK**

Present:

Sarah Taylor, NoSPHN Lead and Director of Public Health, NHS Shetland (*Chair*)

Pip Farman, North of Scotland Public Health Network Co-ordinator

Margaret Somerville, Director of Public Health, NHS Highland

Fiona Clarke, Health Promotion Specialist (for Item 4.5)

Roseanne Urquhart, Head of Healthcare Strategy (for Item 4.5)

Nicola Beech, Information Lead (Acute Sector) NHS Grampian (for Item 4.5)

Elaine Garman, Public Health Specialist

Ann Kerr, Partnership Manager, NHS Health Scotland

Tracey Gervaise, Public Health Lead NHS Grampian (for Lesley Wilkie)

Louise Wilson, Director of Public Health, NHS Orkney

In attendance:

Alex Medcalf, NHS Highland (*Minute*)

NB Not all members were in attendance for all items. The items were not taken in consecutive order but are presented here in numerical order.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes/papers, which will be published on the web.

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| | | Action |
| 41/10 | <p>Welcome and Apologies</p> <p>Apologies had been received from Lesley Wilkie, Susan Webb, Gillian Lewis, Phil Mackie and Ann Conacher (ScotPHN), Ken Black, Colin Gilmour, Martin Malcolm, Susan Vaughan and Noelle O'Neill.</p> <p>Pip welcomed Louise and Tracey to their first meeting of NoSPHN and conveyed apologies for late circulation of some papers.</p> | |
| 42/10 | <p>Minutes of last meeting (27 October 2010)</p> <p>The minutes were read and approved for accuracy. Members gave no reason as to why the papers / minutes of the last meeting should not be made available by open access on the NoSPHN website.</p> | AM |
| 43/10 | <p>Matters Arising not on the agenda</p> <ul style="list-style-type: none">• Board approaches to Statutory Consultations on Pollution and Prevention Control (PPC) <p>The paper submitted by Phil Mackie following discussion after the last meeting was noted. The paper has been discussed with Martin Donaghy (HPS) who was keen to pursue issues as part of the Health Protection Scotland (HPS) role and in collaboration with territorial Boards. The Group agreed to follow up by writing to Martin (and cc to Lesley as Chair of Scottish DsPH Group). Margaret agreed to draft / send on behalf of NoSPHN.</p> <p>Following previous discussions, the group noted a need to HIA and PPC issues separate (although it was acknowledged that the tools used were similar).</p> <ul style="list-style-type: none">• Remote and Rural Research Agenda – discussions with RGU / Aberdeen University <p>In Lesley's absence Pip agreed to follow up item with Lesley.</p> <p>Additional Items also to note:</p> <ul style="list-style-type: none">• Page1 Matters arising - Tom Lafferty had agreed to attend the NoSPHN Steering Group meeting on 3 February 2011.• Page 1 Matters arising - Primary prevention – Pip had still to email Drew Walker.• Page 2 36.4 Remote and Rural Inequalities - Pip had discussed with Colin Gilmour who had agreed to write a paper summarising issues on rural inequalities / HEAT targets – the Group confirmed that they all would be interested in receiving this, ideally to meet the Scottish Government deadline of end of December, or alternatively as a reflective piece.• Page 4 AOCB 30/10 – Paul Barton had emailed feedback from his discussion with Kay Barton and this had been circulated to members previously by email (Kay had also | <p>MS</p> <p>PF/LW</p> <p>PF</p> <p>CG</p> |

presented at the DsPH away day). Margaret noted she was discussing issues with Phil/ Ann (ScotPHN) with a view to progressing.

44/10 North of Scotland Planning Group

44.1 Feedback from NoSPG and NoSPG Chairs and BCEs meeting (1st December)

Members noted the update circulated. Most items were already on the agenda. Sarah noted the changes in the NoSPG team and the impact on NoSPHN will need to be reviewed in terms of the NoSPG workplan. Sarah advised that NoSPG were very keen to see the outcome of the ADTC Collaborative work and Pip agreed to follow up with Sharon Pflieger (in time to report to the NoSIPG). Sarah also noted that the NSAG national decision making process was being reviewed but there was an expectation that NoSPHN will review applications in the New Year.

PF/SF

44.2 Review of RGH Needs Assessment

The RGH review has been completed. Pip noted the outcome was the same as indicated at previous meetings. All RGHs have given permission to share work with other RGH Boards. Sarah noted that the responses were of interest in terms of the models of working in each Board. The paper was approved and will now be sent out as requested by RRIIG to RGH Boards. The group acknowledged and thanked in particular Susan Vaughan (NHS) for her support to the review process.

PF

44.3 Dental Public Health - request for support in restorative dentistry

Highlighting the paper circulated the group noted:

- Further discussion was now required as to how NoSPHN might support the Restorative Dentistry / wider workstream.
- The opportunity should be taken to influence wider care pathway development (where it will help the end point).
- Concern was noted about whether the plan was achievable given cost pressures in the system.
- The opportunity for a needs assessment to be conducted but also noting the need to prioritise the issues in determining NoSPHN support – including practical / realistically achievable bits of work.
- The need to scope what is required to support decision making at NoSPG.
- The benefits of developing a networked approach were noted – which it was suggested should be led by NoSPHN dental colleagues.

Members proposed asking CDPH/CADOs to discuss issues with Helen Strachan and scope what the NoSPHN contribution might be and bring back to NoSPHN by e-mail in terms of timelines for support. Pip agreed to liaise with Sarah and prepare an e-mail to the CDPH/CADOs outlining the issues / expectations.

PF/ST

44.4 Horizon Scanning to Inform NoSPG Decision Making in the Future

The horizon scanning scoping paper circulated had been well received by NoSPG with an understanding of some of the challenges inherent in the work. In this respect NoSPG asked to be kept updated. NoSPG had requested that the output of the work be fed into a joint NoSPHN/ NoSPG meeting late summer and be used to inform the NoSPG workplan. In discussion Elaine suggested clarification was required in terms of the use of the term 'horizon scanning' (ie is this is more about forward planning rather than future horizons). Margaret noted the need to put in timelines of how far ahead the work would look and also noted that not all work would be at the same stage so that the quantity of evidence may need to be categorised. Sarah reiterated that any new work would be part of a further stage of work.

It was agreed that to further scope / initiate the work Pip would contact each of the NoS DsPH and ScotPHN in January to begin to map what work was ongoing in Boards that might support the workstream and that DsPH should identify staff who could actively support the work (in line with local work programmes) with the aim of pulling together a virtual group to take forward the work in February.

PF
DsPH

44.5 NoS Weight Management Group (bariatric surgery)

Pip reminded members that at the last but one meeting NoSPHN were keen to be reassured that the NoSPHN Weight Management Sub Group was covering all the relevant issues in the work. Roseanne Urquhart highlighted key aspects of the overall NoS Weight Management Groups work and Pip highlighted the key outcomes of the NoSPHN related work to date. Discussion highlighted:

- Concern that, in the absence of the wider NoS piece of work, it was difficult to see the whole picture / context to the NoSPHN work.

- The need to look at definitions/levels of care being used in other healthy weight pathway work (ie national workstreams for child healthy weight and Tier 3 provision) – to avoid confusion.
- The need to say that we are being constrained by what the evidence is telling us (but is the evidence we have).
- That financial limitations should be considered as evidence.
- The need to ensure that NoSPHN messages emphasise wider care pathway issues (not just Bariatric surgery) noting however that the work was essentially about Bariatrics.
- The need to explain some of the information in more detail ie what it means eg ranges in arrow diagrams and implications of this.
- Overall Public Health messages should make explicit some of the wider issues / the impact of what we have found (not just what we have found).
- Margaret agreed to further review the work and comment.

MS

The Group noted and thanked the sub group for the work that had been progressed and Roseanne further gave her thanks to the team working on this for their input.

45/10 **Public Health Network Workplan**

45.1 Public Health Overview / action plan

Margaret agreed to review with Pip any NoSPHN issues that needed to be picked up in relation to national developments.

MS/PF

45.2 NoSPHN Workplan 2010 – 2011

PF

Pip highlighted key points and noted that for the February NoSPHN meeting she would present a draft 2011/12 workplan but essentially saw this as a roll forward of ongoing issues unless anyone wished us to work up other things.

As noted previously NoSPG were keen to see progress on ADTC collaborative work – Pip to follow up with Sharon Pfleger. Members noted the update.

45.3 Well North – Remote and Rural Anticipatory Care Project

45.3a Update

Elaine spoke to key aspects of the update paper circulated. The group noted:

- The difficulties in agreeing plans for mainstreaming in the absence of guidance on what was to be required.
- That guidance may not be fully available until after May.
- The tension of implementing standardised approaches whilst meeting local needs.

45.3b Interim Evaluation Report

Elaine spoke to the paper circulated, focussing on the quality of the evaluation and lessons to be learned. The group discussed / noted:

- ODS' concern about delivering interim messages which might not be borne out in the final report.
- That sufficient data had been gathered to triangulate findings.
- Staff have engaged well in the process.
- The answer to targeting may still not have been found.
- Whether the focus of future planning might be on the basis of a health check or changing practice?

The group noted that the report was very helpful and a useful starting point and looked forward to the final report. Elaine and colleagues were thanked for the work that had been progressed thus far.

45.4 Review of delivery of CAMHS Needs Assessment and support to NoSPHN Programmes of work

Pip noted that it had not been possible to circulate the CAMHS review paper as it was still being checked by contributors – but noted it would be on the agenda for the February meeting.

PF

45.5 NoSPHN 6 monthly newsletter

Members were asked to consider what would be a useful focus for the next NoSPHN newsletter? The group agreed that at this point the newsletter should not be prioritised but that the focus for the next newsletter could be to report on the annual report of the NoSPHN.

45.6 NoS Equally Well / HIA presentation

Members supported the suggestion to host an Equally Well / HIA dissemination event in the North. Pip agreed to progress with Martin Higgins.

PF

45.7 NoSPHN budget update / costs for 2011-12

Members noted the projected under spend in this financial year, and agreed in principle the proposals for the management of the funds and also suggested using some fund to support the Equally Well event noted at 45.6.

Subject to Lesley Wilkie's agreement the Group endorsed supporting the use of recurring funds from the budget to support secretarial support for NoSPHN from April 2011. PF/LW

46/10 Further Business

46.1 Scottish Public Health Network (ScotPHN)

Members noted the report circulated with thanks.

46.2 NHS Health Scotland

The next NHSHS Quarterly report was due in January 2011 and hence had not been circulated. Ann noted that as part of a survey of customers she would welcome feedback on the added value NHSHS engagement brought to NoSPHN and agreed to e-mail members to gather feedback. Sarah endorsed NHSHS involvement at the NoSPHN table. AK

47/10 AOCB

There was none.

48/10 Date of next meeting:

Wednesday 3 February – 2pm – 4.30pm with video/teleconference venues.

2011 meeting dates- all 2 – 4.30pm

(March / April date tbc (subsequently confirmed as the 20th April 10 am – 12.30pm)

Wednesday 15 June

Wednesday 3 August

Wednesday 5 October

Wednesday 7 December