

**Minute of the North of Scotland  
Public Health Network Steering Group Meeting**

Wednesday 9 December 2009, 2:00 – 4:30 pm  
All members joining by video conference

**NORTH OF SCOTLAND  
PUBLIC HEALTH NETWORK**

**Present:**

Lesley Wilkie, NoSPHN Lead Clinician / Director of Public Health, NHS Grampian (Chair)  
Pip Farman, North of Scotland Public Health Network Co-ordinator  
Paul Barton, Head of Equalities Development, NHS Health Scotland  
Ken Oates, Interim Director of Public Health, NHS Highland  
Sarah Taylor, Director of Public Health, NHS Shetland  
Cathy Steer, Health Improvement Manager, NHS Highland  
Angus MacKiggan, Well North Co-ordinator, NHS Highland

**In attendance:**

Alex Medcalf, NHS Highland (Minute)

NB Not all members were in attendance for all items. The items were not taken in consecutive order but are presented here in numerical order.

Members of the Group and those attending the meeting should be aware that their names will be listed in the minutes/papers, which will be published on the web.

**Action**

**82/09 Welcome and Apologies**

Paul Barton NHSHS Partnership Manager and Cathy Steer Health Improvement Manager NHSHS were welcomed to their first meeting of the Group.

Apologies were noted from Susan Vaughan, Elaine Garman, Annie Ingram, Rob Henderson, Jane Groves, Marlene Westland, Jillian Evans, Sharon Pflieger, Ann Conacher, Celia Gardiner, Colin Gilmour, Gillian Lewis, Noelle O'Neill and Susan Webb.

**83/09 Minutes of last meeting (8 October 2009)**

Members gave no reason as to why the papers / minutes of the last meeting should not be made available by open access on the NoSPHN website.

Post meeting note – Item 77/09b to read 'Noelle O'Neill had been involved in the health economics aspects of the Emergency Response and Transport workstream and commented on the questionnaire relating to the evaluation of the pilot Emergency Medical Retrieval Service (ERMS). Noelle agreed to circulate final papers when they became available.

**84/09 Matters Arising not on the agenda**

• **HIV Action Plan for Scotland**

Ken noted that the HIV Action plan had been formally launched and that there was provision in the plan for a Regional Coordinator post for the North. Noting that NOSPG had previously not supported proposals for this role, Ken asked for views. It was unclear whether there was money available for the post. Members supported the previous NoSPG position. Ken noted he would be attending the next HIV leads meeting and would present the NoS position and feedback to members. Paul agreed to feedback to NHSHS. Sarah agreed to pick up with NoSPG.

KO  
PB  
ST

• **Professor John Frank and Sally Haw SCPHRP event**

Pip advised she had noted NoSPHN's interest in the Canadian education assessment tool. SCPHRP were due to hold an event on this in new year and would notify NoSPHN of details. Meantime SCPHRP were still open to suggestions for areas for work.

- **NoSPHN SHOW site**

Pip noted that the website was now active, although not fully developed – the papers for the meeting were made available for downloading from the NoSPHN site. Pip/Alex would welcome feedback/suggestions on the site at any time.  
[www.nosphn.nhsscotland.com](http://www.nosphn.nhsscotland.com)

All

- **NoSPHN Lead Clinician role**

Pip advised that Annie Ingram was progressing the selection process with Richard Carey for the lead NoSPHN role and anticipated this would be finalised before the next NoSPHN meeting in February when there would be a formal handover.

## 85/09 North of Scotland Planning Group

### 85.1 a Feedback from NoSPG (11 November 2009) and Integrated Planning Group (9 December 2009)

Sarah fed back on key issues and noted that:

- The Criminal Justice Authorities (CJA's) had asked for a health representative (Annie Ingram was currently fulfilling but had queried whether others could input) and Sarah wondered what was the current commitment to CJA's by public health, whether there was a public health agenda and if so what the input should be? Members agreed to review position locally and feedback to the next meeting.
- The NoSCAN workplan, Breast Cancer review and Child Health Evaluation were further items discussed but were on the NoSPHN agenda separately.

All

### b National Planning Forum

Sarah noted that Dr Harpreet Kholi was the nominated public health representative on the group. The NHS Quality Strategy had been the main agenda item at the last meeting. Members noted the feedback.

Pip referred to the next round of review of NSAG bids and noted that Phil Mackie had suggested the process may be picked up through the National Planning Forum and that she would follow this up with Phil.

PF

## 85.2 National Remote and Rural Workstream

### a National Steering Group feedback

Pip advised she had spoken with Eric Baijal who was to attend the Steering Group meeting on 10 December and would feedback thereafter.

EB

### b Feedback on each of the 5 workstreams

Updates from members involved in the workstreams were given:

- Sarah highlighted that a lot was happening re work on obligate networks and there were a number of examples of positive benefits.
- Pip noted that the Emergency Response and Transport Framework was now available on the NoSPG website  
[http://www.nospg.nhsscotland.com/?page\\_id=292](http://www.nospg.nhsscotland.com/?page_id=292)
- Noelle noted her intention to provide a link to the ERMS report when available
- Feedback from Eric on the Workforce and Education, and Service models and Care Pathways programmes were not available.

NO

### c Workforce Audit (verbal update)

Eric had advised that he was preparing a paper for Remote and Rural Implementation Group on 10 December, identifying the resource requirements for the work and had agreed to circulate this to Pip, Lesley and Susan Webb also.

EB

## 85.3 National Services

### a Potential for Remote and Rural Bias in national risk share schemes

Pip highlighted that the main discussion resulting from the circulation of the work to the other Regional Planning Groups had been around reviewing the risk share schemes. Separately Pip and Deidre Evans had agreed to review the most recent annual reports / data from the Paediatric Intensive Care and Photobiology services.

Members noted the feedback.

#### **85.4 Children's services**

##### **a Evaluation of impact of NoS Plan for Specialist Children's Services**

Pip spoke to the paper circulated updating members on developments with regards to the next phases of the evaluation of the North of Scotland (NoS) Specialist Children's services. Members agreed to the proposed arrangements for:

- supporting the ongoing development of work and agreed to encourage the involvement of local staff
- developing plans to capture some of the key lessons being learned with regards to the development of services and the use of the logic model.

##### **b Cross Boundary Flow Information**

There are still some queries over Caldicott issues from NHS Tayside. Jillian Evans has emailed Annie for advice on whether work still needs to be progressed and is awaiting response. Members noted the feedback.

JE

##### **c CAMHS needs assessment**

Members noted that Sally Amor was leading on this work which was nearly completed and she would pull together into a final report. This was due for submission to the CAMHS Group in February. It was agreed that as a NoSPHN commissioned piece of work, that the report should also be circulated / submitted to NoSPHN for review prior to going to the CAMHS Groups.

SA

#### **85.5 Bariatric surgery – health information scoping**

The Group noted the paper from Jillian updating on the NoS Bariatric review, the request for health intelligence and how she intended to meet this. Lesley agreed to review attendance at the event planned for the 15<sup>th</sup> Dec from NHSO. Members asked that Jillian be clear what was wanted from Boards if anything was needed beyond that which was available from ISD. It was noted that Fiona Clarke was attending the Regional Bariatric meeting on 15 December on behalf of NoSPHN.

LW  
JE

#### **86/09 Public Health Network Workplan**

##### **86.1 CMO Public Health Overview / Action Plan**

###### **a Update on actions**

Lesley noted that:

- The review was now called an Overview
- NHSHS had completed their reviews with DPHs (100% response rate)
- The raw data was available for the CHP/CPD questionnaires

Lesley to check with Martin Donaghy the current status of the Health Protection work and report back.

LW

###### **b Public Health – Health Service domain**

Speaking to the paper circulated Lesley noted she had asked Pip to prepare the paper to support discussions re the public health – health service domain work. The paper had been well received by the national DPH group and it had been agreed to develop the paper nationally and Pip was to phone DPHs to gather examples of further work before presenting back to the next national DPH meeting in January. Members highlighted a number of areas of work being developed in the North which Pip agreed to highlight in the paper / follow up as required.

PF

##### **86.2 Workplan 2009 -2010**

###### **a Workplan (09/10)**

Speaking to the paper circulated Pip highlighted areas of concern particularly re timescales:

- Delivery of CAMHS report – due February 2010
- Cross boundary flow work – pending feedback from Annie Ingram
- RRIg workforce audit – to be progressed by Eric Baijal - timescales to confirmed.

- NoSPHN's ongoing work on RGHS – it was agreed however that this would be met by Eric's work above.
- ADTC work – it was anticipated that although there was no proactive programme of work ongoing that opportunities for development would be progressed as required.
- Medical Directors meeting - it was agreed to invite the Medical Directors to the NoSPHN CPD event.

Pip noted that for the next NoSPHN meeting she intended to have drafted the 2010/2011 workplan and saw this as a roll forward of current programmes unless members had new key areas of work to highlight? Lesley highlighted a potential area of work with a focus on ethical / difficult decision making. Sarah agreed to source previous work by Aileen Keele on this.

PF  
ST

## **b Specific updates from Groups / programmes not on the agenda**

Members noted the updates.

### **86.3 Proposals for Regional Health Improvement Collaboration**

Cathy updated on the discussions of the Health Improvement Collaborative including: ensuring the Well North evaluation had a focus on understanding the benefits of collaboration, workforce developments, opportunities to review how H8 was being progressed in each Board, social marketing and cancer and inequalities. Work on SOAs was not being progressed at this stage.

In discussion the following was noted that:

- The work of the group was welcomed
- Sarah requested that if social marketing work was progressed on a NoS basis that what was done took remote/accessibility issues into account
- The development of the National Cancer Prevention Network may lead to developments that could be supported
- It was noted that there was a new requirement for Health Boards in the LDP / Annex 6 guidance to identify health actions against the main government headings. Although no work was required from the group Cathy agreed to pick this up with the Collaborative members.

CS

### **86.4 Well North – Remote and Rural Anticipatory Care Project**

#### **a Update**

Angus noted steady progress was being made across the 6 Well North programmes: Members noted the update paper and the progress made and thanked Angus for presenting it. Angus also highlighted that the Scottish Government had expressed a desire to continue with the H8 target for a further year (but the target would become known as H10). Initial costings submitted to the Scottish Government to enable that to happen were agreed in principle and formal letters had been sent to each Board CE confirming additional funding allocations for 2010/11.

#### **b Evaluation**

Pip highlighted that the Well North evaluation questions had been revised to reflect developments / recent discussions and asked for feedback on whether these questions would answer the queries of key stakeholders:

- Ken highlighted the need to ensure that quantitative measures were assessed eg changes in BMI.
- Sarah asked for reassurance that the work of Mark Bitell and early work on the logic models was not lost in the process.
- Members agreed to reiterate with local programmes the need to focus on outcomes where possible.

Members agreed to feedback comments before the end of the year to enable the work to be amended /signed off by the end of January.

All

## **86.5 Health Protection scoping work**

The Group agreed to review the position re the health protection scoping work once the situation re the national work programme was known (see item 86.1a) and revisit at the next meeting of NoSPHN.

## **86.6 CPD Events**

### **a NoSPHN Event**

Members noted the proposed programme and feedback from the Integrated Planning Group which had highlighted that there would be interest from Planning staff in the event. It was also agreed to invite medical Directors to the event

PF

## **86.7 Budget update and funding arrangements 2009-2010**

Pip noted a maximum projected £10k underspend to the end of the year. Members agreed to propose further areas for spend before the end of the financial year.

All

## **86.8 Scottish Forum for Public Health**

Pip highlighted the paper circulated noting that attendance/support for SFPH had waned and John Boswell was reviewing options – 6 key options were proposed and further options sought. As a member organisation of SFPH members were invited to comment. It was proposed that the options be checked with Elizabeth Russell to determine how they met with her expectations. Members also agreed to seek further the views of staff locally and feedback. It was noted that if there is no clear role for SFPH that an option would be not to continue with the Forum.

All

## **87/09 Further Business**

### **87.1 Scottish Public Health Network (ScotPHN)**

In Phil's absence, Members noted the paper circulated with thanks.

### **87.2 NHS Health Scotland (NHSHS)**

Paul highlighted key items from the NHSHS Quarterly Report circulated and members were asked to comment on the appropriateness of routinely circulating the report as an update to the Group. It was agreed that the report was helpful and that if shared in advance of meetings then any queries could be highlighted before and be addressed at meetings. Sarah noted that some funding from the Scottish Government was being halved eg. for alcohol / brief interventions and asked if NHS Health Scotland could have any influence over this? Lesley and Ken noted that Local Authority budgets were also being squeezed.

Paul highlighted that Health Scotland interaction with the Scottish Government on Social Marketing - "Life Begins" project - this was a web based screening programme aimed at people aged 40+.

### **87.3 Northern Training Co-ordinator**

Ken highlighted that the funding for the Northern Training Coordinator role was being withdrawn and sought views on how future arrangements for the role might be managed? Acknowledging that further funding was unlikely to be made available from Boards it was queried whether one option could be that the role could be picked up within local job plans? Ken noted that the regional coordinators would be reviewing the position and would keep everyone updated.

KO

### **87.4 Scottish Funding Council Public Health Research Stakeholder Questions**

Pip highlighted an e-mail request she had from the Scottish Further and Higher Education Funding Council (SFC) - the national, strategic body that is responsible for funding teaching and learning provision, research and other activities in Scotland's colleges, universities and higher education institutions. She noted that their guidance highlighted that they invest their funding in ways that support the Scottish Government's national priorities and were seeking proposals for areas of research interest from public health. Pip had responded initially suggesting linkages to the SCPHRP, the National DPH and HPM Groups and Public Health university

departments. Pip had also highlighted Remote and Rural interests. The Group agreed that it was important to ensure the programme was linked to existing schemes and agreed to feedback views from local staff.

All

**88/09 AOCB**

Ken noted the appointment of Margaret Somerville as DPH to NHS Highland – with a start date of 1<sup>st</sup> February 2010.

**89/09 Date of next meeting:** Wednesday 24 February 2010 2-4.30pm

**Dates of further meetings 2010:**

Wednesday 28 April 2010 (nb subsequently changed to 27<sup>th</sup> April 2010).

Wednesday 23 June 2010

Wednesday 25 August 2010

Wednesday 27 October 2010

Wednesday 15 December 2010